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ABSTRACT

The instructional concept guide is part of a system developed for tutor training and support. It is primarily designed for volunteers, but it can also be adapted to the training of paraprofessional tutors for any type of adult literacy program. A key component in the system is the Tutor Support Library, consisting of Instructional Concept Guides (training and reference aids for tutors) and Functional Content Units (models for the practical application of tutoring skills). Guide Eleven provides information for agencies and individual tutors in selection and use of materials. The first two sections discuss in detail procedures involved in choosing materials for the literacy program and using materials in the program. The final section (74 pages) lists materials in the following categories: essential, useful (but not basic), desirable as an adjunct to a basic program, and late reviews. Titles, ordering information, Regional Adult Literacy Service Unit (RALSU) evaluate coding (for content, interest level, and reading level), and annotations are presented for each item. Unevaluated materials, references for teachers, and State-related program reports and publications are also listed. (Author/MS)

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R A L S U

TUTOR SUPPORT LIBRARY

Instructional Concept Guide No. 11

RESOURCES

A Guide for Using Published Materials
In Adult Literacy Programs

by

Paul Lamarre
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c 1975

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FOREWORD

The ability to read has been taken for granted in the United States for as long as most of us can remember. Unfortunately the "us" in the previous statement refers to those in the population who are indeed able to read --- for example, those of you reading this message. Adult readers make up an exclusive fraternity and seldom find themselves involved with non-readers. But in this century the tempo and technology of American life have increased dramatically. And more and more we see that a significant proportion of our citizens do not have the reading ability society requires.

In the 1970's, the Community Based Division of the Right to Read Effort addressed itself to overcoming what is rapidly becoming a crisis in the area of adult literacy. A common bond for many of the projects supported by this division of Right to Read is the use of volunteer tutors to teach the older, out-of-school individual who needs reading help. It has been generally found that, while the desire to tutor may be "born," the ability to tutor needs to be "made." Consequently the cry has gone out, "We have the volunteers but we do not have a system for training them to tutor."

RALSU, the Regional Adult Literacy Service Unit, a Right to Read Community Based project, has therefore accepted as its major responsibility the development of a tutor training and support

system. It is primarily designed for volunteers, but it can also be adapted to the training of para-professional tutors for any type of adult literacy program. The complete system includes tutor training, a support system for the working tutor, and evaluation strategies for both programs and tutors.

A key component in the system is the TUTOR SUPPORT LIBRARY. This consists of two series of units entitled Instructional Concept Guides and Functional Content Units. The Concept Guides orient and train beginning tutors and serve thereafter as reference aids for the on-the-job tutor. The Functional Content Units are designed as models for the practical application of the teaching skills gained in the tutor training. For convenience, all Guides and Units are separately bound.

The Instructional Concept Guide that follows this "Foreword" is one of the following:

1. Getting Together: Establishing a Working Tutorial Relationship
2. Teaching One-to-One: A Diagnostic Approach to Beginning Tutoring
3. Student-Centered Tutoring: Using Initial Lesson Results to Set Future Goals
4. Help: Inside and Outside the Tutoring Agency
5. Process and Product: A Guide for Assessment of Community Tutoring Programs
6. Word Concepts: An Adult Approach to Decoding Skills
7. The Teaching of Sight Words: Ways and Means
8. The Language Experience Approach: Application for Tutoring Adults in Reading

9. The Directed Reading Approach: A Lesson Organization Procedure Adapted for Use with Adults

10. The Newspaper: A Source of High-Interest Instructional Material for Adults

11. Resources: A Guide for Using Published Materials in Adult Literacy Programs

12. Splitting Up: Terminating a Tutoring Relationship

Guide 1 is an orientation to tutoring; Guides 2 and 3 lead the tutor through the first sessions with a student. Except for Guides 1, 2, and 3, however, the booklets need not necessarily be presented in consecutive order. Guides 6 through 10, for example, explain in detail teaching procedures that can be used to teach the lessons described in Guides 2 and 3. Other Guides, as their titles imply, deal with supplemental helps for the tutor and with program assessment.

Hopefully, these materials as a whole will satisfy a long felt need expressed by many persons involved in the management of adult literacy programs. It is also hoped that the flexibility of format will make the publications adaptable to individualizing requirements within programs.

RESOURCES

A Guide for Using Published Materials

In Adult Literacy Programs

Section I: Choosing Materials for the Literacy Program

When tutors think of helping an adult learn to read one of their first questions is what materials will I use? This Guide provides information for agencies and individual tutors in selection and use of materials. The Guide includes a section on choosing materials, another on using materials, and two other sections listing specific materials and sources.

Relation to Overall RALSU Concept

What materials will you use in tutoring? Are commercial materials available or must you develop your own? Many published materials are available. Ways to choose the right materials for use in tutoring your student are the subject of this Guide. Suggestions for building a resource center in the tutoring agency and an annotated bibliography of published materials are included. A critical step in selecting materials is to first determine the goals and philosophy of the tutoring agency. The central points in developing a reading program are the students'

reading needs, beliefs, interests, values, attitudes and customs. These areas must be considered above all in selecting tutoring materials.

In other Guides of the TUTOR SUPPORT LIBRARY you have considered philosophical bases for tutoring and program development. Methods for determining the reading needs, beliefs, values, interests, attitudes and customs of the students were discussed.

You next considered the use of this information in establishing purposes, setting goals and choosing methods and materials for tutoring your student. Examples were given for determining the content of tutoring programs to include subject matter closely-linked to the life experiences of students. Students have acquired knowledge in both formal and informal learning situations. In fact, what students in literacy programs have learned under informal conditions may be more meaningful than what they learned in formal education situations. Literacy students normally profited little from learning in school programs.

Just as content and subject matter stem from the student-centered purposes of the program, tutoring methods and materials must be selected in order to convey the chosen program content.

Philosophy of Selection

Every pupil is different in attitude and in ability. Different pupils learn in different ways and at different rates. The effective tutor will try to make himself a master of many methods and materials. Why? Approaches which succeed well with one student may be completely

wrong or useless for another student. In choosing materials, the same situation may occur. It is necessary, therefore, to stress the important relationships existing between methods and materials.

At the point where the tutor is required to select a method for use with his student, he must consider the student and his needs very seriously. He must understand his student's attitudes and feelings. He must be aware of the skills his student already has. In other words, he must have some understanding of his student as a person and as a learner so that the method he selects will achieve its intended objective. Methods which develop positive adult-to-adult relationships are the most valuable. Methods which concentrate on adult interests and needs are the important ones. Methods which help the adult who returns to learning for a "second chance" to succeed must be given preference. No student responds to a method which has failed him before. It is very important for the tutor to understand that the material he chooses depends on the purpose of the lesson he plans to teach.

Cautions in Selection

The selection of materials is a complex matter since so many are offered and described as appropriate for literacy use. However, many of the materials designed for adults seem to be nothing more than books prepared for children. An adult-oriented cover has replaced the child-oriented one.

Publishers <u>are</u> beginning to meet the demand and offer materials prepared specifically for adults. As this trend continues, materials

selection will be an even more difficult task.

Choosing suitable materials is one of the greatest problems any teacher faces. It is a special problem in adult literacy programs. If anyone were to believe all the publishers' propaganda, he would be totally confused. Each publication is billed as "the answer to all problems." Unfortunately, no material can fulfill such a claim. No one set of materials can anticipate the needs of all students, or even those of the majority. The tutor, then, needs to look at a variety of material in order to select those parts which closely serve the needs of his particular student.

After the tutor has clearly identified the needs of his student, where and how does he find material that directly meets those needs? Does he turn to the Resource Center of the agency? How does he locate the material that seems just right? Does he choose material which comes close to meeting his student's needs, even though it is not precisely what he needs? If he doesn't opt for second best, does he make up the material he needs? Or, does he use a combination of self-prepared and publisher-prepared material as a compromise?

Other questions come to mind. Are there materials available which satisfy the plan needed to develop reading skills? Are there skill-building materials with a variety of approaches? Are there sufficient resources available to keep the student interested over a long period of time? If not, how does the tutor go about getting the supplementary or key materials he needs? How will he select materials for purchase, if funds are available?

Before the tutor can answer these questions, he must know what to look for.

Questions To Ask in Materials Review

A basic first understanding in material selection is such that if materials have already been developed by qualified professionals, they should be used. To duplicate something already available is a waste of time and energy. That time and energy would be put to better use in helping students.

Where does a tutoring agency find out what has been developed professionally? How does a tutor find out about it? How can he tell if the material is good? Why was it developed?

Many tutors feel they lack the necessary skills to prepare materials on their own. Furthermore, they even feel they lack the critical skills necessary to wisely select from the professionally-prepared material readily available to them. For persons given responsibility for purchasing high-utility materials, this situation provides a real dilemma.

If the tutor feels confident in his ability to select materials, he should not hesitate. If he does not, he can turn to this Guide for help in acquiring a question strategy that will work. One goal of this Guide is to share ways and means of sifting through the propaganda techniques used by publishing houses to sell their products.

To choose appropriate materials for the adult learner, the tutor must know what to look for and how to look. Although much of the evaluation will have already been conducted by tutoring program coordinators, there still are essential questions the tutor needs to answer. The following outline is not meant to be confusing or overwhelming. The tutor need not answer all the questions as he searches the Center for

appropriate materials to meet the needs of his student. The outline is presented to demonstrate what kinds of questions should be asked and answered.

The tutor can also use the outline when and if he needs to purchase materials. His answers will vary with the needs he has for certain materials. A more thorough coverage of the points to consider in the evaluation and purchase of materials will be included in another section.

What kinds of information should the tutor look for as he selects materials? He may have lesson objectives in mind for specific points, as well as wanting a general idea about the material.

1. General description
   a) Does the material follow a basal type format?
   b) Does the material follow a programmed learning format?
   c) Which of the component parts are essential?
   d) Can the program, or parts of it, be used effectively without audio-visual equipment?
2. Physical features
   a) Is the material attractive?
   b) Are the illustrations appealing to adults?
   c) Do the illustrations serve a useful purpose?
   d) Is there adequate space to write answers in workbook?
3. Content: Reading skills
   a) Which of the following reading skills are developed:
      1) Phonics
      2) Sight vocabulary

3) Context and use of context clues

4) Main idea

5) Dictionary skills

6) Structural analysis

7) Other skills

b) Is the development of skills logical?

4. Context

a) Are the vocabulary and subject matter appropriate to adults?

b) Does the subject matter relate to multi-ethnic groups?

c) Does the subject matter relate to the interests and needs of adults?

d) Does it fit in with the learner's goals?

5. Interest level: For whom would the material be of greatest interest?

a) To the total illiterate?

b) To the functional illiterate?

c) To the early adult (16-25)?

d) To the mature adult (25-60)?

e) To the senior adult (60+)?

6. Reading level: What is the stated reading level of the material under consideration?

a) Stage I (Grade level 0-1)?

b) Stage II (Grade level 2-3)?

c) Stage III (Grade level 4-5)?

d) Stage IV (Grade level 6 and above)?

7. Teacher's Guide/Instructor's Manual: If a manual is available,

   a) Are the objectives clearly stated?

   b) Are the directions clearly stated?

   c) Are supplementary materials listed?

   d) Are follow-up activities suggested for specific skills?

Additional questions that need to be asked in evaluating materials for purchase might be:

1. Are the materials both available and accessible? In other words, are there adequate funds to purchase them?
2. Are there local agencies, organizations or institutions who can assist in the purchase of materials? (Try not to overlook auxiliary groups which could offer support, if only to the extent of a $50 package with a notice "donated by the ... Auxiliary").
3. What supplementary or basic materials suitable to the adult are available in public libraries? (These don't need to be purchased.) Post Offices have hundreds of undeliverable magazines that would be donated for the asking or at a minimal cost.
4. Are there possibilities in or out of the agency for "teacher-made" and/or "pupil-made" materials as an alternative when funds are lacking? (Check with teachers in your school district. They would rather give away their old materials than throw them away.)

5. What are the sources in your community for free and inexpensive materials? How can use of these sources be brought to best use? (Suggestions have been made in Instructional Concept Guide No. 4, "Help: Inside and Outside the Tutoring Agency.")

It is hoped that the answers to these questions will guide the selection of material so that the material will work with the objectives the tutor has set and the methods he has chosen.

RALSU Code Sheets and Center

The Regional Adult Literacy Service Unit at the University of Georgia has built a collection of materials useful to adult literacy programs. The collection was designed for referral and examination by tutoring agencies in Georgia.

Future teachers of adult reading need to be as aware of material available to them as do volunteer tutors. Both teachers and tutors need to know which materials are considered to be essential or of high utility, and which are not. Therefore, demonstrations of these materials to adult reading classes were another purpose in building the collection.

All the material in the RALSU Resource Center has been analyzed and referenced by a coding system. (A summary of the analysis and an explanation of the coding system is given in a later section of this Guide.)

By reading the coding sheets (see sample on following page), a visitor from a tutoring agency can save a great deal of time and money. He no longer needs to write numerous publishers for examination copies of their material. He no longer needs to wait six weeks or more to examine the material which interests him. He no longer needs to spend time looking at material which does not meet his specific needs.

Reading the coding sheets offers a quick review of a large number of publications. Those materials which do not meet the specific needs of the agency can be eliminated quickly. Those materials thought to be useful can be seen immediately in the Center. The coding sheets also help eliminate the purchase of materials solely on the basis of publisher claims or subjective judgement. Often this results in low utility, frustration and waste of precious funds.

Section II: Using Materials in the Literacy Program

Types Which Match Various Stages

A very important aspect of teaching reading rests with the selection of materials for instruction. They are a means to an end. With illiterates the end result the tutor wants is, at minimum, a functional literacy which allows the individual to cope with the print surrounding his everyday life. The material the tutor selects helps determine a reading program for the student he has committed himself to teaching. The materials are only tools to assist in teaching specific reading tasks.

ADULT LITERACY MATERIAL CODING SHEET

TITLE: _____
AUTHOR/EDITOR: _____
PUBLISHER: _____
COPYRIGHT: _____
COMPONENTS AND PRICES:

I. GENERAL DESCRIPTION
- BASAL ☐
- PROGRAMMED ☐
- HI-LO ☐
- KIT ☐
- CASSETTE ☐
- FILMSTRIP ☐
- WORKBOOK ☐
- TRADE BOOK ☐
- MIXED MEDIA ☐
- OTHER _____ ☐

II. PHYSICAL FEATURES
- ATTRACTIVE ☐
- WELL SPACED/EASY TO VISUALIZE ☐
- TYPE CLEAR AND APPROPRIATE ☐
- ADEQUATE SPACE TO ANSWER ☐
- DURABLE ☐
- CONSUMABLE ☐
- ILLUSTRATIONS PROMOTE STEREOTYPING ☐
- ILLUSTRATIONS DO NOT PROMOTE STEREOTYPING ☐
- COLORS ATTRACTIVELY USED ☐
- MATERIAL LIES FLAT ☐

III. CONTENT

A. READING SKILLS
- PHONICS ☐
- SIGHT RECOGNITION ☐
- VOCABULARY ☐
- STRUCTURAL ANALYSIS ☐
- CONTEXT ☐
- MAIN IDEA ☐
- DETAIL ☐
- SEQUENCING ☐
- INFERENCE ☐
- RATE ☐
- CRITICAL READING ☐
- APPRECIATION ☐
- INDEX/DICTIONARY ☐

B. CONTEXT
- VOCABULARY AND SUBJECT MATTER APPROPRIATE TO ADULTS ☐
- LOGICAL DEVELOPMENT OF SKILLS GIVEN IN PHILOSOPHY ☐
- LIFE COPING SKILLS ☐
- RELATES TO ADULT EXPERIENCES ☐
- STIMULATES SOCIAL INTERACTION ☐
- RELATES TO MULTI-ETHNIC GROUPS ☐
- CONTRIBUTES TO ASPIRATIONS OF LEARNER ☐
- ILLUSTRATIONS ADULT ORIENTED ☐
- ILLUSTRATIONS ARE FUNCTIONAL ☐
- ILLUSTRATIONS ARE DECORATIVE ☐
- UP-TO-DATE SOCIAL CONCEPTS ☐

C. USE
- REMEDIAL ☐
- DEVELOPMENTAL ☐
- SUPPLEMENTAL ☐
- INDIVIDUAL/TUTORIAL ☐
- GROUP ☐
- SUGGESTED PRIME USE _____ _____ _____

D. INTEREST LEVEL
- TOTAL ILLITERATE ☐
- FUNCTIONAL ILLITERATE ☐
- EARLY ADULT (16-25) ☐
- MATURE (25-60) ☐
- ELDERLY (60+) ☐

E. READING LEVEL
- STAGE I (0-1 GRL) ☐
- STAGE II (2-3 GRL) ☐
- STAGE III (4-5 GRL) ☐
- STAGE IV (6+ GRL) ☐
  - COLOR CODED ☐
  - LETTER CODED ☐
  - NUMBER CODED ☐
  - SYMBOL CODED ☐
  - NOT INDICATED ☐

IV. TEACHER'S GUIDE/INSTRUCTOR'S MANUAL
- NONE AVAILABLE ☐
- MANUAL IS WELL ORGANIZED ☐
- LOGICAL SCOPE AND SEQUENCE ☐
- CLEARLY STATED DIRECTIONS ☐
- CLEARLY STATED OBJECTIVES ☐
- GRADE-LEVEL DET. ON NORMS SUITABLE FOR ADULTS ☐
- PUBLISHER ASSIGNED READING LEVELS ARE REALISTIC ☐
- USEFUL INDEX ☐
- CORRELATED WITH STUDENT TEXT ☐
- LISTS SUPPLEMENTARY MATERIALS AND TEACHING AIDS ☐
- ADEQUATE FOR USE WITHOUT SPECIAL TRAINING ☐
- SUGGESTED ACTIVITIES ARE REALISTIC AND INTERESTING ☐
- MANUAL IS A GOOD SOURCE OF INFORMATION ☐

V. COST
- ALLOWS FOR FREE USE (i.e. TAKE HOME, LOSS) ☐
- INITIALLY EXPENSIVE BUT RE-USE OFFSETS ☐
- JUSTIFIED BY VALUE AND UTILITY ☐

VI. PRIORITY RANKING FOR INCLUSION IN RESOURCE LIBRARY (CONTINGENT ON FUNDING)
- ESSENTIAL ☐
- USEFUL BUT NOT BASIC ☐
- DESIRABLE AS ADJUNCT TO BASIC PROGRAM ☐
- REQUIRES AV EQUIPMENT ☐
- FRILLS ☐

You, the tutor, will be better able to know which materials to use if:

1. The needs of your student are identified. The more real data you have collected about your student, the more ably you will assess his needs.
2. The instructional plan is determined by the needs you identify.
3. The materials that seem to fit the plan have been carefully reviewed. The tutor has to be willing to reject material which is very appealing sometimes, because IT DOES NOT MEET THE NEED OF THE STUDENT.
4. And if you, the tutor, have some good ideas about how to evaluate materials.

Perfect matching of materials to student needs is not always possible. Maybe some of the right questions were not asked in the initial interview. Perhaps the evaluation instrument is not as accurate with one student as it is with another. It may just be that the student, when confronted with a "test," remembered all the old feelings he experienced in failure at school. He comes to the agency admitting his failure. To the tutor it is not a test. It is a quick and efficient way of finding out what skills the student possesses so that a program of instruction can be designed for him. But, to the student, even though he heard the words, "It isn't a test," it <u>is</u> a test. His reasoning may be one of "I've already admitted to you that I can't read; do you need to humiliate me further by testing me again?" As a result, his performance, the product of the assessment, may be so clouded by

his emotions that it is not accurate.

Other reasons for not being able to match materials with students' needs are that commercial materials are not available for specific needs. The agency may not have sufficient funds to purchase more than absolutely necessary materials. Or, perhaps, the agency has committed itself to one specific series as its base line, and all students must go through portions of it.

Despite all these possible reasons, it is still very important for the tutor to match, as perfectly as possible, the materials under consideration to the needs of his student. Often it will mean that you, the tutor, will have to adjust to and learn about subjects you never considered as effective materials to teach reading.

One of your first tasks will be to become very familiar with the basic materials of the Center. The basic or core materials are designed to show you the structure of reading. They try to define for you the order of skills which lead to reading. They are the basic tools with which you will work.

Instructional Concept Guide No. 3, "Student-Centered Tutoring: Using Initial Lesson Results to Set Future Goals," discussed briefly the idea of stating a reading level for your students and the factors which affect the different reading levels for any one student. On page 23, you were introduced to the idea of stage levels of reading. Further information on the skills included in each level is available in Instructional Concept Guide No. 6, "Word Concepts: An Adult Approach to Decoding Skills.

When you hear or read about "grade level equivalent," what does

that mean? Let's take an example. The book you are considering has grade level equivalent of 2-3. This means simply that the book has a vocabulary and a difficulty that is equal to what a second or third grader might be expected to read.

For our purposes, then, the stages of reading level used in assessing materials and in assessing competencies of adult students are as follows:

Stage I --- Grade Level Equivalent of 0-1

Stage II --- Grade Level Equivalent of 2-3

Stage III --- Grade Level Equivalent of 4-5

Stage IV - Grade Level Equivalent of 6 and above

What types of materials match the various stages?

A. Materials which fit stage I.

Materials which fit Stage I are those which introduce the student to the sounds of the language and their corresponding letters. You know these as phonics programs. They are characterized by controlled vocabulary; that is, by the most used and most read vocabulary. You will find this vocabulary listed in such lists as the Dolch List and the A & P List among others. Stage I materials identify and develop skills and concepts needed before formal reading actually begins. Word recognition skills and meaning skills are developed in Stage I materials.

The reading selections in these materials appear to be artificial and uninteresting because they are built around a limited or very restricted reading vocabulary. They are designed for practice in word and sentence recognition.

B. Materials which fit Stage II.

Stage II materials are not much different from those of Stage I. They continue to develop sight recognition of essential vocabulary. Because more vocabulary is recognized, there is greater freedom to develop more interesting stories. As a matter of fact, publishers have been sensitive to the interest needs of students and have taken giant strides in preparing materials which retain the low level of vocabulary with appealing and interesting content. There is also a greater variety of exposure to multi-ethnic groups. Publishers are also attempting to get away from the typical vocabulary found in low reading level materials. The vocabulary is more representative of everyday use.

C. Materials which fit Stage III.

Stage III materials are characterized by an even greater variety of concepts and vocabulary. Higher order reading skills are introduced gradually. Comprehension skills are emphasized rather than basic sight vocabulary, although vocabulary is always an important factor at any reading level.

D. Materials which fit Stage IV.

Stage IV materials are chosen by interest rather than difficulty. Newspapers, magazines and other "real world" materials may provide interest sufficient that the student is willing to read the material regardless of the difficulty. At this level expansion of vocabulary and development of more efficient reading skills are the main concerns.

The task which confronts the tutor at any stage is to locate and use materials which match the skill development needed with the greatest amount of interest for the student.

Sources of Guidance in Material Use

What are the sources of guidance in materials use available to the tutor?

The tutor needs to have some idea of the approaches used in the material he selects. By and large, his own common sense and good judgement are the best sources of guidance.

In the initial stages, the tutor may not feel confident in his ability to select material wisely. He may feel he needs more experience. If that is the case, resource people should be available to him until he builds sufficient confidence. This factor will offset the trial and error which would normally follow. Both the tutor and the student need to feel a sense of success and accomplishment. A supervisor who is readily available for discussion is a very good resource. A Resource Center librarian, responsibile for ordering and assessing materials, is an invaluable source of help.

Teacher's manuals or instructor's manuals which accompany the material are another excellent aid. In addition to the stated philosophy of the material, they often contain suggestions for use. Often, whole lesson plans are provided. Lesson plans stated are usually geared to the "typical" student; therefore, use with caution is suggested. The tutor should adapt them to his needs rather than using them

wholesale. They are there only as suggestions and should be used wisely.

Reading teacher's manuals can spark the imagination, so that the tutor can generate ideas for use on his own. Something you read in a manual for one text can often be adapted to what you are doing now with another series.

It is important to exchange ideas with fellow tutors. Sharing experiences and ideas for teaching is essential. Your co-workers are an excellent source of ideas and guidance.

The tutor will not want to forget the advice of his student. He alone can tell you how to guide his learning.

The good tutor is alert. He is always on the lookout for additional material which might make his task easier. He knows what his student likes. He will know how, when and with what to replace material which bogs down. He shares his knowledge of materials with others so they will be just as successful as he is.

As tutor, you know the student better than anyone else. Therefore, you are the best judge of which materials fit him and his needs. Materials must not be the sole determiner of tutoring content but rather should be selected on the basis of student needs. But because you know the skill needs, you, the tutor, must be the final judge in material selection.

You know, also, that because the student has lived in the real world, he will understand more than he can recognize in print. In order to motivate him on to greater success, you will try to set aside a few minutes in each lesson to read together a book he really wants

to read. He reads the words he knows, and you read those he does not know. As he gains in practice and confidence, he will acquire a great many additional sight words with the advantage that they were in a meaningful context and not drilled in isolation. In this way, the skill level of the tutee can be employed and enhanced. At the same time, the selection of material will not be restricted. The needs and interests of the student will be met in a meaningful way.

A Sample Student Skill/Interest-Oriented Description Of Material Selection and Use

Procedures the tutor might go through in matching student skill and interest in material selection and use are described in the following example:

1. Information has been collected to identify the needs of the student. A Slosson Oral Reading Test or informal evaluation revealed a reading level of about 2.0 (beginning Stage II). The student's sight vocabulary is limited. During the intake procedure, the student showed anxiety, although it was quite well-concealed. He indicated that he likes people.

2. Prior to developing an instructional plan, the tutor wants to investigate further. He does not know what his student's sight vocabulary might be in context.

3. The tutor has reviewed the material in the Resource Center with the idea of an instructional plan and independent reading.

He also wants to "try out" some books which are in the interest area of his student and which he feels his student might be able to read. The tutor can use these same books to determine word recognition skills in context.

4. The tutor has used the criteria for book evaluation mentioned earlier in this Guide, so he feels confident about what to look for.

5. The materials selected which fit the dual purpose are as follows:

Laugh It Up, a Pal Paperback book by Xerox Corporation. It is mostly cartoons and, therefore, has a grade level equivalent approaching 0. Very few words are used. The tutor can ask the student to infer from the picture what might be printed on the signs, delivery trucks or in the captions beneath the illustrations. A free and easy conversation is possible with the use of cartoons. This factor can help the tutor get to know the student better. In this way he can also discover how observant the student is --- how good is he at reading pictures?

Because the tutor does not want to devote the full session to this one book, he will have pre-selected a few illustrations with no words, a few with one-word captions, a few with one-line captions, and a few with two-line captions.

The student's reception to this book will be very clear to the tutor. He will know whether to continue with this book at a later date, whether to give it to the student to take home with instructions to infer what is written as an assignment or whether to leave it alone

altogether.

A second selection which fits in with the student's interest and skill level is a book by Kenneth Kieszak --- Turning Point: A Collection of Short Biographies. It is written at a 2.0 grade level equivalent.

Selecting the biography of Joe Namath, the tutor will ask the student first to read a portion of it silently. Then he will ask the student what it is about. Next he will have the student read aloud. The tutor will encourage the student to ask for help when he needs it. While the student is reading, the tutor will pay attention to the ease with which he reads. What words does he stumble over? What words does he know? Do the words he knows compare favorably with the words he knew on the Oral reading test? Does the material seem easy or difficult? Does the student like the material? Is it really of interest to him?

A third choice at a higher or lower level of difficulty may be presented in the same way. Again the tutor will consider the points to look for.

If Selection 1 is too easy and Selection 3 is too hard, the tutor will know two things. He will know that his student's reading level lies somewhere in between the stated levels of the selection and that the assessment instrument was reasonably accurate.

Through the use of this procedure --- which is only one way of selecting and using materials --- the tutor is better able to fulfill the requirement of developing an instructional plan based on needs.

Section III: Assessment and Listing of Published Materials in the RALSU Resource Center

This section provides summaries of the information on the RALSU Coding Sheets for each material available. Titles, ordering information, evaluative coding, and annotations are included for each material.

Explanation of the Annotation Format and Codes

The organizational plan for presentation is as follows:

1. Materials which were in the Center at the time of evaluation are listed in alphabetical order by title.
2. Materials which arrived after the evaluation are listed in alphabetical order by publisher.
3. The categories established were given priority rankings for inclusion in a literacy program materials center.

I ESSENTIAL

II USEFUL, BUT NOT BASIC

III DESIRABLE AS AN ADJUNCT TO A BASIC PROGRAM

IV FRILLS

V ADDENDA -/- LATE REVIEWS

VI NEW ARRIVALS NOT EVALUATED BECAUSE OF GOING TO PRESS BUT WHICH ARE OF A SUPPLEMENTARY NATURE AND SHOULD BE INCLUDED

VII BOOKS FOR TEACHERS WHICH ARE INFORMATIVE AND INSTRUCTIONAL

VIII STATE-RELATED ADULT LITERACY PROGRAMS, ADULT BASIC EDUCATION, REPORTS AND PUBLICATIONS

4. Three factors were stressed and coded according to criteria related to the factors.

   A. CONTENT --- READING SKILLS

   B. INTEREST LEVEL

   C. READING LEVEL

5. A short subjective opinion by the reviewer is included.

The coding procedures are as follows:

I. CONTENT --- READING SKILLS STRESSED IN THE PROGRAM (Publisher and Reviewer Assessment)

   A. PHONICS

   B. SIGHT RECOGNITION

   C. VOCABULARY

   D. STRUCTURAL ANALYSIS

   E. CONTEXT

   F. MAIN IDEA

   G. DETAIL

   H. SEQUENCING OF EVENTS

   I. INFERENCE

   J. RATE OF READING

   K. CRITICAL READING

   L. APPRECIATION

   M. INDEX AND/OR DICTIONARY SKILLS

II. INTEREST LEVEL --- According to Reviewers' Subjective Analysis

   A. TOTAL ILLITERATE

B. FUNCTIONAL ILLITERATE

C. EARLY ADULT (16-25)

D. MATURE ADULT (25-60)

E. SENIOR ADULT (60+)

III. READING LEVEL --- According to Publisher Stated Norms

I. STAGE I (0-1)

II. STAGE II (2-3)

III. STAGE III (4-5)

IV. STAGE IV (6+)

The reader is asked to bear in mind the fact that annotations are based on the reviewers' subjective feelings. They need not be adhered to nor should they be considered the only judgement. The reader is invited to agree or disagree with them, whenever and wherever possible.

Priority Ranking for Inclusion

In Resource Library --- Essential

TITLE: Action Library 1A
AUTHOR/EDITOR: Multiple
PUBLISHER: Scholastic Book Services
COPYRIGHT: 1974
COMPONENTS AND PRICES: The Zero People
The Carnival Mystery
Lane 4
That Face in the Mirror
The Chase
4 copies each plus Teaching Guide and Spirit Masters ... $34.50/set

CONTENT: C E F G H I K L
INTEREST LEVEL: B C
READING LEVEL: II

Although reading level varies, maturity level is at the junior-senior high school age, and therefore would be suitable for the younger adult functional illiterate. Illustrations arouse interest. A great series!

* * * * * * *

TITLE: Adult Readings
AUTHOR/EDITOR: Multiple
PUBLISHER: Reader's Digest Services, Inc.
COPYRIGHT: 1965, 1972
COMPONENTS AND PRICES: Kit contains 12 titles (4 of each) and 9 categories of RD leaflets ... $48.50/set

CONTENT: A C D E F G H I K M
INTEREST LEVEL: B C D E
READING LEVEL: I II III

A series of 12 books chosen from Reader's Digest adapted to lower reading levels. Physical appearance is appealing; format resembles the actual periodical. Interesting content. Reinforcement exercises with answer key. Categorized by theme and skill. RD leaflets consist of 60 articles from 69-70 issues of Reader's Digest with readability levels from 4-9 grade.

* * * * * * * *

TITLE: Application Forms
AUTHOR/EDITOR: B. Piltch
PUBLISHER: Frank E. Richards
COPYRIGHT: 1972
COMPONENTS AND PRICES: approximately $1.50

CONTENT: B C D F
INTEREST LEVEL: A B C D E
READING LEVEL: II

Test-teach-test approach. Attempts to serve as a aid to helping people learn to respond meaningfully to words most often included in applications commonly dealt with in life. An excellent introduction for tutors.

* * * * * * *

TITLE: The Checkered Flag Series
AUTHOR/EDITOR: Bamman and Whitehead
PUBLISHER: Field Educational Publications
COPYRIGHT: 1969, 1972
COMPONENTS AND PRICES: 8 titles plus Teacher's Manual

CONTENT: C E F G H I K L M
INTEREST LEVEL: B C D
READING LEVEL: II III

Teacher's Manual lists comprehensive word list and itemizes numbers of words not appearing on the Stone Revision of the Dale List of 769 Easy Words and 3000 Familiar Words. Background building information is useful.

* * * * * * *

TITLE: City Living Adventure Series
AUTHOR/EDITOR: Mildred Freeman
PUBLISHER: Globe Book Company
COPYRIGHT: 1970
COMPONENTS AND PRICES: Rush Hour
Street Sounds
Rooftops
$3.20 each plus Teacher's Guide free

CONTENT: B C E F G H I K
INTEREST LEVEL: B C D
READING LEVEL: II III

Stories written specifically for the interests and needs of inner-city young people. The emphasis is on "action." Long, narrative or expository passages have been avoided. Anticipates vocabulary problems. Motivation, development and "wrap-up" help guide the student. Reference materials are included in the Teacher's Guide.

* * * * * * *

TITLE: Correlated Readers for New Streamlined English Series
AUTHOR/EDITOR: Frank Laubach and Elizabeth Kirk
PUBLISHER: New Readers Press
COPYRIGHT: 1972

COMPONENTS AND PRICES: In the Valley ... $.59
City Living ...$.59
New Ways ... $.69
Peoples and Places ... $.69
Opening Doors ... $1.45

CONTENT: B
INTEREST LEVEL: A B C D E
READING LEVEL: I II III

This series of correlated readers should be used with the New Streamlined English Series. However, if that basal series is not used, these books do not have much to offer.

* * * * * * *

TITLE: Countdown
AUTHOR/EDITOR: Beryl Goldsweig
PUBLISHER: Scholastic Book Services
COPYRIGHT: 1973
COMPONENTS AND PRICES: $.90 plus free Teacher Edition

CONTENT: F G H I K M
INTEREST LEVEL: B C D E
READING LEVEL: III

Multiple activities designed to reinforce spotting topic sentences, grouping facts, skimming, and reference skills.

* * * * * * *

TITLE: Current Events
PUBLISHER: Xerox
COPYRIGHT: 1975
COMPONENTS AND PRICES: $1.90 per year plus free Teacher's Guide

CONTENT: C F G H I K L
INTEREST LEVEL: B C D E
READING LEVEL: IV

Reports news from a Social Studies point of view. Recreational Reading is a feature which provides entertainment and frequently sparks discussion. Reading difficulty can be compensated by interest of the student.

* * * * * * *

TITLE: Family Life (Books 1-2)
AUTHOR/EDITOR: Helen Prevo
PUBLISHER: Frank E. Richards
COPYRIGHT: 1967
COMPONENTS AND PRICES: $2.00 each; Workbooks $1.25 each

CONTENT: C F L
INTEREST LEVEL: B C
READING LEVEL: II

Might be considered essential depending on the clients of the program. Topics cover Wedding Bells, Finding an Apartment, Buying Furniture, Out of Work, An Accident, Budgeting, Insurance, etc.

* * * * * * *

TITLE: Forms in Your Future
AUTHOR/EDITOR: M. Goltry
PUBLISHER: Globe Book Company, Inc.
COPYRIGHT: 1974
COMPONENTS AND PRICES: Softcover Text ... $1.50
Teacher's Edition ... Free

CONTENT: C
INTEREST LEVEL: B C D E
READING LEVEL: III IV

This book is an excellent source of sample forms. And the manual provides helpful guides for teaching use of the forms. The books can be used to supplement a series of lessons on life-coping skills.

* * * * * * *

TITLE: The Getting Along Series 1-5
AUTHOR/EDITOR: Thomas J. Mooney
PUBLISHER: Frank E. Richards
COPYRIGHT: 1963
COMPONENTS AND PRICES: After School Is Out
Al Looks for a Job
A Job at Last
Money in the Pocket
From Tires to Teeth

$1.50 each

CONTENT: A B C D E F G H I K L
INTEREST LEVEL: A B C D
READING LEVEL: I II III

Five effective workbooks stressing activities in reading, spelling and arithmetic. Very elementary, but not patronizing.

* * * * * * *

TITLE: Getting and Holding a Job
AUTHOR/EDITOR: Bernard Schneider
PUBLISHER: Frank Richards
COPYRIGHT: 1966
COMPONENTS AND PRICES: $1.50

CONTENT: C
INTEREST LEVEL: A B C D E
READING LEVEL: II

A work-text designed especially for the young adult getting ready to enter the business world. Want ads - vocabulary - abbreviations.

* * * * * * * *

TITLE: Getting It Together Books 1-3
AUTHOR/EDITOR: Goldbert and Greenberger
PUBLISHER: Science Research Assoc.
COPYRIGHT: 1973

CONTENT: C D E F G H I K L
INTEREST LEVEL: C D E
READING LEVEL: II III IV

Multi-level reading text with related exercises. Hi-lo material for young adults of all backgrounds who have limited reading ability. Although adolescents are featured, people of all ages are woven into the stories and exercises.

* * * * * * * *

TITLE: Getting Ready for Payday I-II-III
AUTHOR/EDITOR: Hudson & Weaver
PUBLISHER: Frank E. Richards
COPYRIGHT: 1963
COMPONENTS AND PRICES: $1.25 each

CONTENT: C
INTEREST LEVEL: A B C D E
READING LEVEL: II

Everyday banking and budgeting are key components. Useful for tutors in handling aspirations of clients.

* * * * * * * *

TITLE: GO: Reading in the Content Areas
AUTHOR/EDITOR: Harold L. Herber
PUBLISHER: Scholastic Book Services
COPYRIGHT: 1974
COMPONENTS AND PRICES: 5 texts with accompanying Teaching Guides. One for each grade level 4-8. 5 packages of Ditto Master reinforcement exercises.
$1.95 Student; $5.00 Teacher Edition; $9.50 Ditto

CONTENT: A B C D E F G H I K L M
INTEREST LEVEL: B C D E
READING LEVEL: II III IV

Four content areas covered: literature, social studies, mathematics, science. Pre-reading and post-reading vocabulary identified to guide students in the development of skills appropriate to successful reading of and reasoning about that subject material. Lessons should not be chosen to teach a specific skill. Demonstrates the relationships that exist between content areas.

* * * * * * *

TITLE: Hip Reader (Books 1 & 2)
AUTHOR/EDITOR: Pollack, Cecelia and Lane, Patrick
PUBLISHER: Book-Lab, Inc.
COMPONENTS AND PRICES: $2.25 each volume

CONTENT: A B C D E F G H I K L
INTEREST LEVEL: A B C D
READING LEVEL: I II III

A beginning reading book for non-readers. Opens the lines of communication to defeated non-readers. Illustrated with photographs of teen-agers of various ethnic backgrounds --- contains stories related to the lives of students. Basic word attack skills emphasized.

* * * * * * *

TITLE: I Want a Job/On the Job
AUTHOR/EDITOR: Hudson/Weaver
PUBLISHER: Frank E. Richards
COPYRIGHT: 1964
COMPONENTS AND PRICES: $1.25 each

CONTENT: C
INTEREST LEVEL: A B C D E
READING LEVEL: II

Pre-vocational material. Deals with application forms and the kinds of information requested by prospective employers.

* * * * * * *

TITLE: Jobs from "A" to "Z"
AUTHOR/EDITOR: Yvette Dogen
PUBLISHER: Frank E. Richards
COPYRIGHT: 1969

CONTENT: C G M
INTEREST LEVEL: A B C D E
READING LEVEL: II

Life coping!

* * * * * * *

TITLE: Jobs in Your Future
AUTHOR/EDITOR: Miriam Lee
PUBLISHER: Scholastic Book Services
COPYRIGHT: 1973
COMPONENTS AND PRICES: $.90; Teacher Editions free

CONTENT: C H K
INTEREST LEVEL: B C D E
READING LEVEL: III IV

Includes practice in filling social security and application forms, short stories showing real-life job hunting and coping with situations, how to dress for an interview.

* * * * * * * *

TITLE: Know Your World
PUBLISHER: Xerox
COPYRIGHT: 1975
COMPONENTS AND PRICES: $1.90/year

CONTENT: C E F G H I K L
INTEREST LEVEL: B C D E
READING LEVEL: II

Specially designed to build reading strengths in remedial, slow-learning, EMR, hearing impaired, and disadvantaged students.

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TITLE: Living in a Consumer's World
AUTHOR/EDITOR: Finkelstein & Nitzburg
PUBLISHER: Globe Book Company
COPYRIGHT: 1974
COMPONENTS AND PRICES: $6.00; Teaching Guide free

CONTENT: C E F G H I K L
INTEREST LEVEL: B C D E
READING LEVEL: III IV

Life coping realities of consumerism are the key factors of this book. Excellent for the development of functional units prepared by tutors.

* * * * * * * *

TITLE: Mack Works in a Clothing Factory
AUTHOR/EDITOR: B. Piltch
PUBLISHER: Frank Richards
COMPONENTS AND PRICES: $1.50 (approx.)
CONTENT: B C D E F G H I
INTEREST LEVEL: A B C D E
READING LEVEL: II

Job orientation realities.

TITLE: Modern Short Biographies
AUTHOR/EDITOR: Henry I. Christ
PUBLISHER: Globe Book Co., Inc.
COPYRIGHT: 1970
COMPONENTS AND PRICES: $2.40; Teacher's Guide free

CONTENT: B C E F G H I K L M
INTEREST LEVEL: B C D E
READING LEVEL: III

Provides interesting reading material which can stimulate discussion about contemporary problems. Objective test questions check reading skills and diagnose weaknesses. They tend to explore some of the deeper implications of the selection which relate to many pressing problems of the day. Quotations precede each selection. Flexible. Provides opportunity for a variety of approaches. Contains a good cross section of topics, issues and problems. Familiar personalities.

* * * * * * *

TITLE: Motorcycle Motocross
AUTHOR/EDITOR: Radlauers
PUBLISHER: Bowmar
COPYRIGHT: 1972
COMPONENTS AND PRICES: Game ... $12.99

CONTENT: C E G
INTEREST LEVEL: B C D
READING LEVEL: II

Highly motivating game. Useful for reinforcing reading skills and for motivating the reluctant reader into greater efforts.

* * * * * * *

TITLE: New Rochester Occupational Reading Series
AUTHOR/EDITOR: Goldberg and Brumber
PUBLISHER: Science Research Assoc.
COPYRIGHT: 1963
COMPONENTS AND PRICES: Text ... $6.87
5 workbooks for each level ... $5.07
Teacher's Guide ... $1.95

CONTENT: B C D E F G H I K L
INTEREST LEVEL: B D
READING LEVEL: II III

Text printed at 3 reading levels (2-5). Each level has same subject matter, sequence, illustration and cover. For potential dropouts and slow or retarded learners, adult education, remedial reading, foreign-born or manpower classes. Mature content, low reading levels. Each series has its own set of workbooks which also reflect readability levels. Excellent material which needs to be implemented.

* * * * * * *

TITLE: Operation Alphabet 1&2
AUTHOR/EDITOR: Robert H. Coates
PUBLISHER: Noble and Noble
COPYRIGHT: 1967

CONTENT: B C D E F G H I J K L
INTEREST LEVEL: A B C D E
READING LEVEL: I II III IV

Designed to ease the teacher's burden of preparing detailed lesson plans. Techniques and methods suggested to fit grade level of students. Based on a wide experiential background of many people. An excellent source of information. Approximately 200 lessons.

* * * * * * *

TITLE: Pal Paperback (Kit 1)
AUTHOR/EDITOR: Freelance writers and staff
PUBLISHER: Xerox
COPYRIGHT: 1974
COMPONENTS AND PRICES: 18 titles, 3 copies each, cardboard rack. $.95 per title; $35.99 for entire kit.

CONTENT: C E F G H I K L M
INTEREST LEVEL: A B C D
READING LEVEL: I II

High appeal, low readability level stories. Unfortunately the binding cannot stand much wear. No management system of skills; the multiple use precludes the establishment of one. Key terms and concepts for every story are listed. Follow-up suggestions for activities included if needed or wanted.

* * * * * * *

TITLE: Planning Meals and Shopping
AUTHOR/EDITOR: Ann A. Weaver
PUBLISHER: Fearon Publishers
COPYRIGHT: 1970

CONTENT: B C D E
INTEREST LEVEL: B C D E
READING LEVEL: II

Designed to help the EMR, the slow learner, the underachiever, and the culturally disadvantaged learn to perform two basic homemaking tasks effectively.

* * * * * * *

TITLE: Read Magazine
PUBLISHER: Xerox
COPYRIGHT: 1975
COMPONENTS AND PRICES: $1.90/year

CONTENT: C D E F G H I K L M
INTEREST LEVEL: B C
READING LEVEL: IV

Includes Diagnostic Reading Inventory each fall, followed by a year long series of skill exercises to help eliminate weaknesses uncovered. Useful resource --- up-to-date social concepts to integrate into the regular program.

* * * * * * *

TITLE: Reader Helper Books
AUTHOR/EDITOR: Gloria Orlick
PUBLISHER: Book-Lab, Inc.
COPYRIGHT: 1968
COMPONENTS AND PRICES: Books 1-9 in total series ... $1.95 each

CONTENT: A B C D
INTEREST LEVEL: A C D E
READING LEVEL: I II

Ideal for 15-20 lessons in beginning reading. Full directions are given to the teacher using the books: lessons, materials, questions, etc. Very useful for new tutor who feels inadequate. Good idea book.

* * * * * * *

TITLE: Reading All Around You
PUBLISHER: Xerox
COPYRIGHT: 1975
COMPONENTS AND PRICES: Trips and Travels
Markets and Menus
Shops and Services
$.45 each; set of 3 ... $1.20

CONTENT: C E F G H I K L
INTEREST LEVEL: B C D E
READING LEVEL: II III

Adaptable for functional units in adult literacy classes.

* * * * * * *

TITLE: Reading for a Purpose
AUTHOR/EDITOR: Adair and Curry
PUBLISHER: Follett Publishing Company
COPYRIGHT: 1965
COMPONENTS AND PRICES: Instructor's Book (Binder) ... $6.00
Student Binder ... $4.72

CONTENT: A B C D F G H I K M
INTEREST LEVEL: A B C D E
READING LEVEL: I II III

A super program that the novice can implement without a great deal of preparation. The ideas and scope and sequence presented can be adapted for use or correlated with other materials available --- Superstock Game in particular.

* * * * * * *

TITLE: Scope Reading Skills 1, 2, 3
AUTHOR/EDITOR: Editors of Scholastic Scope
PUBLISHER: Scholastic Book Services
COPYRIGHT: 1967
COMPONENTS AND PRICES: 3 Titles ... $.90 each
Free Teacher's Editions

CONTENT: C E F G H I K
INTEREST LEVEL: B C D E
READING LEVEL: III

Numerous true stories on subjects of interest to young adults. Vocabulary building and reasoning are prime skills for development.

* * * * * * *

TITLE: Scope Visuals 1
AUTHOR/EDITOR: Howard Zucker
PUBLISHER: Scholastic Book Services
COPYRIGHT: 1969
COMPONENTS AND PRICES: Reading Skills --- Eight lessons on basic skills ... $5.40

CONTENT: E F G H I K
INTEREST LEVEL: B C D E
READING LEVEL: III IV

Useful in a literacy program to work on specific comprehension skills. Worksheets can be carried home. Series of spirit masters.

* * * * * * *

TITLE: Scope Visuals 13
AUTHOR/EDITOR: Jeri Schapiro
PUBLISHER: Scholastic Book Services
COPYRIGHT: 1973
COMPONENTS AND PRICES: Getting Applications Right ... $5.40

CONTENT: C
INTEREST LEVEL: B C D E
READING LEVEL: III IV

Introduction to vocabulary found on most forms --- Social Security, driver's license, charge account, job and loan applications, bank account, mail order forms. 8 lessons which precede Jobs in Your Future.

* * * * * * *

TITLE: Scope Visuals 19
AUTHOR/EDITOR: Jeri Schapiro
PUBLISHER: Scholastic Book Services
COPYRIGHT: 1974
COMPONENTS AND PRICES: Reference Skills ... $5.40

CONTENT: C M
INTEREST LEVEL: B C D E
READING LEVEL: III IV

Stimulates an interest in fact-finding and introduces students to some of the countless information available to them. Series of ditto masters.

* * * * * * *

TITLE: Senior Weekly Reader
PUBLISHER: Xerox
COPYRIGHT: 1975
COMPONENTS AND PRICES: $1.90 per year, with Teacher's Guide

CONTENT: C F G H I K L
INTEREST LEVEL: B C D E
READING LEVEL: II III

Although designed for high school use, it can be employed in reading room or can be given to the student to take home. Condenses events usually reported in a newspaper.

* * * * * * *

TITLE: Short World Biographies
AUTHOR/EDITOR: Henry I. Christ
PUBLISHER: Globe Book Company, Inc.
COPYRIGHT: 1973
COMPONENTS AND PRICES: $2.10; Teacher's Guide free

CONTENT: B C E F G H I K L M
INTEREST LEVEL: B C D E
READING LEVEL: IV

A pleasant readable book that need not be read in its entirety. For students whose concerns are mature but whose reading abilities are low. Teaching guide provides suggestions for motivating each selection. Biography synopses are given. Familiar personalities.

* * * * * * *

TITLE: Sprint - Scope/Speed Reading
AUTHOR/EDITOR: Beryl Goldsweig et. al.
PUBLISHER: Scholastic Book Services
COPYRIGHT: 1970
COMPONENTS AND PRICES: $.90; Free Teacher Editions

CONTENT: F G H I J K L
INTEREST LEVEL: B C D E
READING LEVEL: III

Aimed at the poor reader who lacks confidence. The stress of this book is on comprehension, efficiency and speed. Skimming, scanning, breaking vocalization, and establishing a purpose for reading are skill areas covered.

* * * * * * *

TITLE: Stranger Than Fiction
AUTHOR/EDITOR: Susan Halpern
PUBLISHER: Globe, Learning Trends Div.
COPYRIGHT: 1974
COMPONENTS AND PRICES: $2.40; Teacher's Guide free

CONTENT: B C E F G H I K L
INTEREST LEVEL: B C D E
READING LEVEL: II

Newspaper and magazine stories re-written at about grade levels 2-3. Original page of publication actually reproduced forming background for re-written story. Highly motivational format. Selections very short. Hard words pronounced phonetically in the text. Exercises for vocabulary and comprehension development and open-ended questions for discussion or writing follow each selection. Flexible format useful for variety of student interests and needs. All ages.

* * * * * * *

TITLE: Superstock (Individual Reading Game)
AUTHOR/EDITOR: Alan R. Burns
PUBLISHER: Allied Education Council
COPYRIGHT: 1973
COMPONENTS AND PRICES: Skill Cards and Arches (12)
Game Board
Metal Cars (8)
Dice and Game Cards

$51.48 for the set

CONTENT: A B C D E
INTEREST LEVEL: A B C D E
READING LEVEL: I II

Several students at different skill levels can play the game. A good reinforcement aid for beginning skills. Change of markers (cars) to some other medium might be more suitable to adults.

* * * * * * *

TITLE: System for Success
AUTHOR/EDITOR: R. Lee Henney
PUBLISHER: Follett Publishing Co.
COMPONENTS AND PRICES: Books 1&2 ... $2.49
Instructor's Books ... $4.50

CONTENT: A B C D E F G H I K L
INTEREST LEVEL: B C D E
READING LEVEL: I II III IV

Multiple approach to build skills in reading, writing, arithmetic and English. Progresses very rapidly. Care and caution need to be exercised. Requires much supplementary material for effective use. Reinforcement exercises are inadequate in number. Excellent if used properly.

* * * * * * *

TITLE: Teen-Agers at Work
AUTHOR/EDITOR: Yvette Dogin
PUBLISHER: Frank Richards
COMPONENTS AND PRICES: $1.50

CONTENT: A B C D E
INTEREST LEVEL: A B C D
READING LEVEL: II

Realities of the teenager at work; skills and knowledge necessary.

* * * * * * *

TITLE: Trackdown - Language Skills 1
AUTHOR/EDITOR: Beryl Goldsweig
PUBLISHER: Scholastic Book Services
COPYRIGHT: 1970
COMPONENTS AND PRICES: $.90; Free teacher editions

CONTENT: F G H I L
INTEREST LEVEL: B C D E
READING LEVEL: III

33 lessons in mystery form build skills (reasoning and English usage) and confidence through hi interest - lo vocabulary content.

* * * * * * * *

TITLE: Turning Point: A Collection of Short Biographies
AUTHOR/EDITOR: Kenneth Kieszak
PUBLISHER: Globe Book Company, Inc.
COPYRIGHT: 1974
COMPONENTS AND PRICES: $2.70; free Teacher's Guide

CONTENT: B C E F G H I K L M
INTEREST LEVEL: B C D
READING LEVEL: II

An excellent book to motivate reading ability among reluctant readers. A very up-to-date, exciting and dramatic book. Study aids are designed to enable readers to experience success. The selections have wide audience appeal with a nice balance of male/female orientation. Familiar personalities.

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TITLE: Word Puzzles and Mysteries
AUTHOR/EDITOR: Lawrence B. Charry et. al.
PUBLISHER: Scholastic Book Services
COPYRIGHT: 1967
COMPONENTS AND PRICES: Word Skills 2 ... $.90
Free teacher editions

CONTENT: B C D
INTEREST LEVEL: B C D E
READING LEVEL: II

Spelling and parts of speech are especially emphasized.

* * * * * * * *

Useful But Not Basic

TITLE: Adult Basic Education Series
AUTHOR/EDITOR: Multiple
PUBLISHER: Noble and Noble
COPYRIGHT: 1960-66
COMPONENTS AND PRICES: Everyday English and Basic Word List for Adults --- Angelica Cass ... $1.29

From Words to Stories --- Guyton & Kielty ... $1.59

Your Family and Your Job --- Angelica Cass ... $1.59

Live and Learn --- Angelica Cass ... $1.98

How We Live --- Angelica Cass ... $1.98

Write Your Own Letters ... $.81

CONTENT: C E F G
INTEREST LEVEL: B C D
READING LEVEL: I II

From basic vocabulary (in lists) to very short stories reinforcing vocabulary presented, and on to increase in vocabulary skills and longer stories. Dwells mainly around life-coping, reality skills.

* * * * * * *

TITLE: Adult Library Books
AUTHOR/EDITOR: Multiple
PUBLISHER: Steck-Vaughn Company
COPYRIGHT: 1966 and 1967
COMPONENTS AND PRICES: They Served America
They Work and Serve
Helping Your Children
Famous Negro Americans
Holidays and History
Health and Happiness
The Care We Give Our Clothes
A Job for You
New Fabrics, New Clothes, and You

$1.56 each

CONTENT: C
INTEREST LEVEL: B C D E
READING LEVEL: III IV

This series of very sturdy paperbacks deals with several topics of concern to adults. One major problem is that no exercises or questions accompany the books. For students who read on the 5th grade level or better and who like a chatty approach to topics, this series could be helpful.

TITLE: Adult Reader
AUTHOR/EDITOR: M. S. Robertson
PUBLISHER: Steck-Vaughn Company
COPYRIGHT: 1972
COMPONENTS AND PRICES: $1.25 (approx.)

CONTENT: B C E
INTEREST LEVEL: B C D E
READING LEVEL: II III

This workbook is intended to teach an adult to read. However, one wonders what can be accomplished with one workbook that deals with nothing but sight words and context clues. As a supplementary book to be used for these purposes, it may have a place. But it is in no way a comprehensive text for adults learning to read.

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TITLE: Alike But Different
AUTHOR/EDITOR: M. Goltry
PUBLISHER: Globe: Learning Trends
COPYRIGHT: 1974
COMPONENTS AND PRICES: Softcover ... $2.50

CONTENT: B C F G H I K L
INTEREST LEVEL: B C
READING LEVEL: II

Exceptionally attractive format. Comprehension and vocabulary are stressed, not specific word recognition skills. Content most appropriate for the teen-age reader.

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TITLE: American Folklore and Legends
AUTHOR/EDITOR: Marcatante and Potter
PUBLISHER: Globe Book Company
COPYRIGHT: 1974
COMPONENTS AND PRICES: $3.92; teacher's guide free

CONTENT: F G H I K L
INTEREST LEVEL: B D E
READING LEVEL: III

Book title adequately suggests content. Written at a readability level above 4.0. Useful as supplementary reading material. Excellent materials but not really applicable to ABE and adult literacy programs.

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TITLE: Beetle Bailey - El Recluto
AUTHOR/EDITOR: Mort Walker
PUBLISHER: King Features
COPYRIGHT: 1974
COMPONENTS AND PRICES: $.30

CONTENT: C E F G
INTEREST LEVEL: B C D
READING LEVEL: I

For ESL students essentially.

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TITLE: Black Poetry for All Americans
AUTHOR/EDITOR: Weisman and Wright
PUBLISHER: Globe Book Company, Inc.
COPYRIGHT: 1971
COMPONENTS AND PRICES: $2.40; Teaching Guide free

CONTENT: C E F I K L
INTEREST LEVEL: B C D E
READING LEVEL: III IV

Basic features of poetry are introduced. Suggested steps in teaching poetry appreciation and model lesson plans are stated.

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TITLE: Blacks in Time
AUTHOR/EDITOR: Douglas Weeks
PUBLISHER: New Readers Press
COPYRIGHT: 1969
COMPONENTS AND PRICES: $1.50

CONTENT: C D E F G I K
INTEREST LEVEL: B C D E
READING LEVEL: III

This is a series of stories about Blacks in American history through the end of the Civil War. Both vocabulary and comprehension activities are built into the book. Also, there are suggestions for further reading.

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TITLE: Building Word Power
AUTHOR/EDITOR: John Adams
PUBLISHER: Steck-Vaughn Company
COPYRIGHT: 1968
COMPONENTS AND PRICES: $1.25 (approx.)

CONTENT: A B D E
INTEREST LEVEL: B C D E
READING LEVEL: II III

This word recognition workbook is based on a word pattern approach that avoids many of the problems relating to inconsistencies in vowel sounds. Though many students might require additional instruction in the skills covered, this workbook would be a good source of exercises for home study and a good reference book for the student. The manual was not available for examination.

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TITLE: Can You Give First Aid?
AUTHOR/EDITOR: Frances Bontrager
PUBLISHER: New Readers Press
COPYRIGHT: 1969
COMPONENTS AND PRICES: $.50

CONTENT: F G
INTEREST LEVEL: B C D E
READING LEVEL: III

This booklet discusses the major issues in first aid. It is designed so that it could be kept as a handy reference booklet.

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TITLE: Claiming a Right
AUTHOR/EDITOR: Muriel Ringstad
PUBLISHER: New Readers Press
COPYRIGHT: 1972
COMPONENTS AND PRICES: $1.50

CONTENT: C
INTEREST LEVEL: B C D E
READING LEVEL: III

This is an anthology of short biographies of important Indian leaders of the past. One limitation of this book is that no activities are provided to contribute to the development of reading skills.

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TITLE: Clues to Reading Progress
AUTHOR/EDITOR: Multiple
PUBLISHER: Educational Progress Corporation
COPYRIGHT: 1972
COMPONENTS AND PRICES: 3 Magazines
24 Cassettes
Teacher's Manual

$295.00/set

CONTENT: A B C D E F I K
INTEREST LEVEL: B C
READING LEVEL: II III

The strengths of the program rest in the sound effects of the tapes, the high-appeal, exciting stories which require the student to read an ending on his own, having been led up to the cliff-hanger in read-along fashion. Highly motivating if used judiciously. Language interference notes provide additional strengths. For students with deviant language; i.e., Blacks, Puerto Ricans, Chicanos.

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TITLE: Crossroads
AUTHOR/EDITOR: Multiple
PUBLISHER: Noble and Noble
COPYRIGHT: 1970
COMPONENTS AND PRICES: approx. $1.50/title
Teacher's manual $2.22
Level I - Custom Library - $29.25
With It
Solo
Against All Odds
Beyond Tomorrow
Teacher's Manual
Student Activities Book
Records
Level II - Classroom Library - $26.20
Love's Blues
Me, Myself and I
Dreamers of Dreams
He Who Dares
Teacher's Manual
Student Activities Book
Records
Level III - Classroom Library - $23.90
Tomorrow Won't Wait
Breaking Loose
In Others' Eyes
Playing It Cool
Student Activities Book
Teacher's Manual
Records

CONTENT: E F G H I K L
INTEREST LEVEL: C
READING LEVEL: III IV

Of vital interest mainly to teenagers who are beyond functional literacy.

* * * * * * *

TITLE: English Everywhere
AUTHOR/EDITOR: Robert R. Potter
PUBLISHER: Globe Book Company, Inc.
COPYRIGHT: 1971
COMPONENTS AND PRICES $4.40; Teacher's Guide free

CONTENT: C E F G H I K L
INTEREST LEVEL: B C D
READING LEVEL: III IV

Demonstrates the central position of language in human existence ... surveys semantic principles.

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TITLE: Everyday Business
AUTHOR/EDITOR: Gary Lawson
PUBLISHER: Self
COPYRIGHT: 1958

CONTENT: C
INTEREST LEVEL: B C D F
READING LEVEL: III

Written specifically for the Special Education student.

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TITLE: Family Life and Health Series
AUTHOR/EDITOR: Multiple
PUBLISHER: New Readers Press
COPYRIGHT: 1971
COMPONENTS AND PRICES: Five booklets @ $.28 each

READING LEVEL: II

The booklets in this series deal with such topics as family planning, venereal diseases, mental retardation, and handicapped children. No skills activities are included in the booklets.

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TITLE: From A to Z
AUTHOR/EDITOR: Dee Hancock
PUBLISHER: Steck-Vaughn Company
COPYRIGHT: 1966
COMPONENTS AND PRICES: $.60 (estimate)

CONTENT: A B E
INTEREST LEVEL: A C D E
READING LEVEL: I

This inexpensive workbook is designed to introduce the letters of the alphabet. Key words are identified with each letter. Picture and sentence contexts are provided as aids to the learning of these letters and words.

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TITLE: Getting It Together: A Psychology Book for Today's Problems
AUTHOR/EDITOR: Phyllis Anne Harrison, M.D.
PUBLISHER: Globe Book Company
COPYRIGHT: 1973
COMPONENTS AND PRICES: $3.20; Teacher's Guide free

CONTENT: F G H I K L
INTEREST LEVEL: B C
READING LEVEL: IV

A psychology book centering on adolescent problems. Designed to relieve, through reading, everyday stresses and problems that confront the adolescent.

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TITLE: How to Get a Job and Keep It
AUTHOR/EDITOR: Dorothy Goble
PUBLISHER: Steck-Vaughn Company
COPYRIGHT: 1969
COMPONENTS AND PRICES: $1.25 (estimate)

CONTENT: C
INTEREST LEVEL: B C D
READING LEVEL: III IV

This is a good reference book written at the sixth grade level. However, if one plans to purchase the Family Development Series by the same publisher, this book is unnecessary. One book in that series is a later redoing of this one.

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TITLE: How to Read Better (Now titled Basic Reading)
AUTHOR/EDITOR: Harley Smith and Ida Wilbert
PUBLISHER: Steck-Vaughn Company
COPYRIGHT: 1964 and 1974
COMPONENTS AND PRICES: Books 1 & 2 ... $1.25 (estimate) each

CONTENT: C D F G I
INTEREST LEVEL: C D E
READING LEVEL: III IV

These two workbooks are designed to develop comprehension skills at the fifth and sixth grade levels. Unfortunately, many of the topics dealt with in the selections are dated or of only marginal interest to most adult readers. The questions and exercises that follow the selections are quite adequate.

TITLE: I Am One of These
AUTHOR/EDITOR: Kay Koschnick
PUBLISHER: New Readers Press
COPYRIGHT: 1970
COMPONENTS AND PRICES: $.65

INTEREST LEVEL: B C D E
READING LEVEL: II III

This booklet is an anthology of biographical sketches of individuals who overcome problems and are trying to help others like themselves. No skills activities accompany the sketches.

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TITLE: I Want to Read and Write, and
I Want to Learn English
AUTHOR/EDITOR: Harley Smith and Ida Wilbert
PUBLISHER: Steck-Vaughn Company
COPYRIGHT: 1965
COMPONENTS AND PRICES: $1.25 each (estimate)

CONTENT: B C D E M
INTEREST LEVEL: C D E
READING LEVEL: II III

These two workbooks are designed to improve the reading skills of individuals at the third through fifth grade levels. The first book, I Want to Read and Write, stresses sight words and words in context. The second book deals with topics usually associated with classes in English grammar.

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TITLE: Insight and Outlook
AUTHOR/EDITOR: Murray Rockowitz
PUBLISHER: Globe Book Company
COPYRIGHT: 1970
COMPONENTS AND PRICES: $3.20; Teaching Guide free

CONTENT: E F G H I K L
INTEREST LEVEL: B C
READING LEVEL: III IV

Good information on how to read a short story. Useful question strategy. Stories included are in the contemporary idiom ... appealing to the maturity levels of secondary school students. As the title indicates, the stories were chosen to help students gain insights into themselves and an outlook on today's world and today's problems. No illustrations.

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TITLE: The Kaleidoscope Readers
AUTHOR/EDITOR: H. A. Bamman et. al.
PUBLISHER: Field Educational Publ.
COPYRIGHT: 1969
COMPONENTS AND PRICES: One Thing at Once
Two Blades of Grass
Three O'Clock Courage
Four Corners of the Sky
Five Words Long
Six Impossible Things
Seven Is a Handy Figure
The Eighth Day of the Week
Teacher's Edition and Student Edition

CONTENT: A B C D E F G H I J K L M
INTEREST LEVEL: B C D
READING LEVEL: II III IV

Increments of learning are so structured that the student can achieve success, develop interests beyond his personal sphere of concerns, and find proof that reading can, indeed, make possible a richer and fuller life. Expensive as a consumable for whole class. May not be on a 1-1 basis.

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TITLE: Learning Our Language
AUTHOR/EDITOR: Jewel Varnado
PUBLISHER: Steck-Vaughn Company
COPYRIGHT: 1968
COMPONENTS AND PRICES: Books 1 and 2 ... $1.25 each
Teacher's Manual and Answer Key ... free

CONTENT: C
INTEREST LEVEL: C D E
READING LEVEL: IV

These two workbooks provide a brief course in English grammar and usage for students working on the sixth grade level. They should serve well to prepare a student to move into a GED program. Unfortunately, the manual was not available for examination.

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TITLE: Learning 100 Adult-Oriented Basic Communication Skills System
AUTHOR/EDITOR: Helen Frackenpohl and Catherine White
PUBLISHER: EDL/McGraw-Hill
COPYRIGHT: 1965
COMPONENTS AND PRICES: Learning 100 Instructor's Manual ... $9.00
Aud-X Mark 4 Projector (This synchronized filmstrip and cassette player is essential for use of the Aud-X study guide components of the Learning 100 system. It functions as an autotutor for individuals and small groups) ... $595.00

CONTENT: A B C D E F G I J K L M
INTEREST LEVEL: A B C D E
READING LEVEL: I II III IV

This is a comprehensive adult-oriented basic reading system. The components in it use a controlled, correlated vocabulary. Two of its main strengths are the teaching of basic sight words in context and the frequent repetition of words first introduced at the beginning of lessons. One drawback is that the main sight word component requires the use of audiovisual equipment. If the Aud-X component can be afforded, the other portions of this system are well worth the expense.

TITLE: Aud-X Filmstrip/Cassette Sets and Study Guides
Readiness through Third Grade Levels
COMPONENTS AND PRICES: Filmstrips and Cassettes
Readiness ... $180.00
First Grade ... $520.00
Second Grade ... $520.00
Third Grade ... $520.00
Fourth through Sixth (combined for review) ... $260.00
Student Study Guides
Readiness ... $1.25
First Grade ... $2.25
Second Grade ... $2.25
Third Grade ... $2.25
Fourth through Sixth (combined for review) ... $1.25
Teacher Lesson Plans
Readiness ... $3.50
First Grade ... $3.50
Second Grade ... $3.50
Third Grade ... $3.50
Fourth Grade ... $3.50
Fifth Grade ... $3.50
Sixth Grade ... $3.50

CONTENT: A B D E
INTEREST LEVEL: A B C D E
READING LEVEL: I II

This is the sight vocabulary and word recognition skills component of the Learning 100 system. The new words used in each lesson are introduced first with this component. Without use of the Aud-X portion of the system, the student would have a tough time learning all the new words introduced. This component requires use of the Aud-X Mark 4 Projector and Cassette Audio Unit.

TITLE: Tach-X Word Recognition Program
COMPONENTS AND PRICES: Flash-X Tachistoscope ... $8.80

Flash-X Word Recognition Disc Sets
First Grade ... $6.50
Second Grade ... $4.75
Third Grade ... $4.75
Fourth Grade ... $4.00
Fifth Grade ... $4.00
Sixth Grade ... $4.00
Tach-X Word Recognition Books
First Grade ... $2.00
Second Grade ... $2.00
Third Grade ... $2.00
Fourth Grade ... $2.50
Fifth Grade ... $2.50
Sixth Grade ... $2.50
Tach-X Instructor's Guide (also in system cycle lesson plans)
First Grade ... $1.25
Second Grade ... $1.25
Third Grade ... $1.25

CONTENT: B C D E
INTEREST LEVEL: A B C D E
READING LEVEL: I II III IV

This component of the Learning 100 system is intended to help students move newly introduced words into their sight vocabularies. Words first used in the Aud-X component and a few additional ones are worked with in sentence contexts. At the higher levels correct spelling is an objective as well. The Flash-X is a hand-held tachistoscope that allows the student to check his sight recognition of words.

TITLE: Controlled Reading Story Component
COMPONENTS AND PRICES: Controlled Reading Study Guides
First Grade ... $1.50
Second Grade ... $1.50
Third Grade ... $2.25
Fourth Grade ... $2.25
Fifth Grade ... $2.25
Sixth Grade ... $2.25

CONTENT: B C E F G I K
INTEREST LEVEL: A B C D E
READING LEVEL: I II III IV

This component of the Learning 100 system is the story and article portion in which words introduced earlier are used and comprehension questions are asked. This component can be used with a Controlled Reader to improve reading rate. In fact, at the first and second grade levels, the selections are only on filmstrips. This component is particularly helpful because a controlled vocabulary is used through the third grade level.

TITLE: GO Readers
COMPONENTS AND PRICES: $2.50 each level, first through sixth grades

CONTENT: A B C D E F G H I K M
INTEREST LEVEL: A B C D E
READING LEVEL: I II III IV

This is intended as the summary and assessment component of the Learning 100 system. All of the words and skills learned during a lesson are put to use in a series of readings and exercises. These workbooks could be used separately from the entire system, but they are particularly valuable as the final component of the overall program.

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TITLE: Life Value Series - 6 books
AUTHOR/EDITOR: Multiple
PUBLISHER: Reader's Digest Educational Division
COPYRIGHT: 1970
COMPONENTS AND PRICES: Perspective on Sex and Sexuality
High Horizons: Ways to Personal Power
Health - Drugs, Drinking, Driving, Smoking --- And You
Perspective on Love, Morals and Marriage
Adventures in Understanding
Coping with Our Changing World

CONTENT: C E F G H I K L
INTEREST LEVEL: B C D
READING LEVEL: IV

Designed for supplementary use in Junior High English, Social Studies, and Guidance programs.

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TITLE: The Magnificent Myths of Modern Man
AUTHOR/EDITOR: Eth Clifford
PUBLISHER: Globe
COPYRIGHT: 1972
COMPONENTS AND PRICES: $2.70; Teacher's Guide free

CONTENT: C E F G H I L
INTEREST LEVEL: C D E
READING LEVEL: III IV

Physically attractive publication on subject of perennial interest. The re-writing of these 29 myths from across the world and time has not, as often happens, eliminated their strength as durable stories. The comprehension exercises included are grouped at the end of the book, making it possible to use the book as supplemental reading-for-fun for better readers. Guidance given to teacher regarding thematic content. Only useful for fairly sophisticated readers.

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TITLE: Modern Lessons in the Law
AUTHOR/EDITOR: Anderson, Anderson and Levy
PUBLISHER: Mafex
COPYRIGHT: 1971
COMPONENTS AND PRICES: $2.95

CONTENT: C E F G H I K
INTEREST LEVEL: B C
READING LEVEL: IV

Written for junior and senior high students. Covers the most frequent juvenile offenses, misdemeanors and felonies committed in a city in the U. S. from 1966-1969.

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TITLE: The Mott Basic Language Skills Program
AUTHOR/EDITOR: Multiple
PUBLISHER: Allied Education Council
COPYRIGHT: 1965
COMPONENTS AND PRICES: Semi-Programmed Series (15 booklets)
Classroom Series (6 booklets)
Comprehension Series (8 booklets)
Auxiliary Materials (4 pieces)
Complete Set ... $49.95

CONTENT: A B C D E F G H M
INTEREST LEVEL: B C
READING LEVEL: I II III IV

Semi-programmed materials designed to teach the basic reading skills through a phonics/linguistic approach. Instruction begins at level one with letter/sound association and progress through level 12. There are several programs within the Mott program all teaching similar skills but at different paces of learning. The Semi-Programmed Series consists of programmed books through which students can progress at their own pace with the assistance of a teacher or tutor. Series 1300-1306 presents cursive writing, beginning comprehension skills, and the sounds of the English language. Series 1307-1310 contains high interest adult reading materials, vocabulary building and beginning grammar.

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TITLE: New Streamlined English Series
AUTHOR/EDITOR: Laubach, Kirk and Laubach
PUBLISHER: New Readers Press
COPYRIGHT: 1969 and 1970

COMPONENTS AND PRICES: Skill Book 1 ... $1.26
Skill Book 2 ... $1.38
Skill Book 3 ... $1.59
Teacher's Manual for Skill Books 1, 2, and 3 ... $2.89
Skill Book 4 ... $1.80
Teacher's Manual for Skill Book 4 ... $1.59
Skill Book 5 ... $1.80
Teacher's Manual for Skill Book 5 ... $1.59

CONTENT: A B C D E F G M
INTEREST LEVEL: A B C D E
READING LEVEL: I II III

This is one of the few comprehensive programs for adult basic reading. Tutors find it easy to use. But some tutees complain that total reliance on it makes sessions monotonous. One important feature is that there is a considerable amount of supplementary material available that is designed specifically to be used with the series.

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TITLE: Supplementary Materials for New Streamlined English Series
AUTHOR/EDITOR: Bea Avery
PUBLISHER: New Readers Press
COPYRIGHT: 1968 and 1971
COMPONENTS AND PRICES: More Money ... $.50
Cars, Cars, Cars ... $.50
House Helps ... $.50
Hill's Garden Shop ... $.50
The Purple Egg ... $.15
Money Spent ... $.50
More Cars, Cars ... $.50
Can Ann Do It? ... $.75
Pollution ... $.50

CONTENT: A B C D E F G
INTEREST LEVEL: A B C D E
READING LEVEL: I II

This supplementary reading series is designed to accompany the New Streamlined English Series. The low prices make the books attractive. But their general appearance tends to counteract that feature. They should be considered for use only to supplement the basic Laubach program.

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TITLE: Newspaper Reading
AUTHOR/EDITOR: Gary Lawson
PUBLISHER: Self
COPYRIGHT: 1960
COMPONENTS AND PRICES: $1.60

CONTENT: C
INTEREST LEVEL: B C D
READING LEVEL: III

Written for special education junior and senior high school students.

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TITLE: Our United States
AUTHOR/EDITOR: Caroline Blakely and Menbere Wolde
PUBLISHER: New Readers Press
COPYRIGHT: 1974
COMPONENTS AND PRICES: $1.75

INTEREST LEVEL: C D E
READING LEVEL: II III

This book is composed of a series of short articles about each of the fifty states. Since it does not contain vocabulary or comprehension exercises, it could not serve well as a basic text. But it could be used for reference on supplementary reading.

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TITLE: Pathways to Speech
AUTHOR/EDITOR: Rhoderick J. Elin
PUBLISHER: Globe Book Company, Inc.
COPYRIGHT: 1973

CONTENT: C F G H I K L M
INTEREST LEVEL: B C D
READING LEVEL: IV

Introductory course in Speech. Relates specifically to job orientation.

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TITLE: Popeye el Marino
AUTHOR/EDITOR: Geo. Wildman
PUBLISHER: King Features
COPYRIGHT: 1974
COMPONENTS AND PRICES: $.30 each

CONTENT: C E F G
INTEREST LEVEL: B
READING LEVEL: I

If ESL student, this selection would fall in the category of essential.

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TITLE: Reader's Digest Social Science Reader 3-8
AUTHOR/EDITOR: Multiple
PUBLISHER: Reader's Digest Educational Division
COPYRIGHT: 1974
COMPONENTS AND PRICES: $1.29

CONTENT: C E F G H I K L
INTEREST LEVEL: B C D E
READING LEVEL: II III IV

Adjusts content concepts to [illegible] readability levels.

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TITLE: Reading Development Kits A, B, C
AUTHOR/EDITOR: E. H. Smith
PUBLISHER: Addison-Wesley Co.
COPYRIGHT: 1968
COMPONENTS AND PRICES: 3 Kits: A, B, C

CONTENT: A C D E F G H I K
INTEREST LEVEL: B C
READING LEVEL: I II III IV

An Informal Reading Inventory is included to place students in the appropriate level in the kit. Once placed, the student works independently, answers questions, and checks his answers with a key. Guidance and instruction should be provided by the tutor. Each kit contains a series of articles in the area of health, safety, law, science, and work in order to present informative material as well as reading practice.

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TITLE: The Reading Line Lab
AUTHOR/EDITOR: Irene M. Reiter
PUBLISHER: Polaski Company, Inc.
COPYRIGHT: 1973
COMPONENTS AND PRICES: $97.50/kit
Lab contains six copies of each area:
- English language and literature
- Science
- Mathematics
- Social studies
- Business
- Vocational - Technical

plus Teacher's guide and Why Can't They Read It?

CONTENT: E F G H I K
READING LEVEL: IV

Complex system of determining reading levels. Interest level is beyond the functional illiterate. Could be useful at high school and junior college levels for remediation purposes. May be useful in GED certification programs.

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TITLE: Science/Search
AUTHOR/EDITOR: Kenneth Bobrowsky
PUBLISHER: Scholastic Book Services
COPYRIGHT: 1971
COMPONENTS AND PRICES: You, a Body of Science
The Air Above --- The Ground Below
The Living Scene
Power and Man
4 titles ... $1.00 each
Teacher's Guide free

CONTENT: C F G H I K
INTEREST LEVEL: B
READING LEVEL: IV

Although "reading" is emphasized, the focus is on content area knowledge. Would not be especially useful for ABE or literacy programs.

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TITLE: Science Reader Books 3-8
AUTHOR/EDITOR: Multiple
PUBLISHER: Readers Digest Educational Division
COPYRIGHT: 1974
COMPONENTS AND PRICES: $.99 - 1.29

CONTENT: C E F G H I K L
INTEREST LEVEL: B C D E
READING LEVEL: II III IV

Adjusts content concepts to low readability levels.

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TITLE: Social Education Readers
AUTHOR/EDITOR: Multiple
PUBLISHER: Steck-Vaughn Company
COPYRIGHT: 1966, 1967, 1972
COMPONENTS AND PRICES: You and Your Money
Where Does the Money Go?
We Are What We Eat
My Country --- the U.S.A.
$1.25 each; Teacher's manual with each (free)

CONTENT: C F G
INTEREST LEVEL: C D E
READING LEVEL: III

These supplementary readers deal with several life-coping skills in story context. For students who prefer to investigate such topics in this manner, these readers could be quite useful. The vocabulary and comprehension questions are good. Unfortunately, the teacher's manuals were not available for examination.

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TITLE: Spelltapes: Spelling Progress Lab
AUTHOR/EDITOR: William E. Heber, Ronald V. Lamar
PUBLISHER: Educational Progress Corporation
COPYRIGHT: 1970
COMPONENTS AND PRICES: 8 trays of tapes (10 cassettes per tray)
Lesson Notes
Diagnostic Tests
Teacher's Guide

CONTENT: A C D
INTEREST LEVEL: B C D
READING LEVEL: II III IV

Spelltapes is correlated with grade and units for Webster, Singer, Selver-Burdett, Lyons and Carnohan, Lippincott, Houghton Mifflin, Ginn, and Follett Basal series. More applicable to the elementary school than ABE/Tutoring programs.

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TITLE: Studying for a Driver's License
AUTHOR/EDITOR: Donald Joyce
PUBLISHER: New Readers Press
COPYRIGHT: 1973
COMPONENTS AND PRICES: $1.50

CONTENT B C F G I
INTEREST LEVEL: C D E
READING LEVEL: III

This is a practical guide for studying for a driver's license. It is designed primarily for use in New York State but can be adapted for other states. It contains many sample test questions and a glossary of important terms.

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TITLE: The People's Power
AUTHOR/EDITOR: Katie Baer
PUBLISHER: New Readers Press
COPYRIGHT: 1972
COMPONENTS AND PRICES: $1.50

READING LEVEL: III

This is a discussion of the American political structure and process and of the rights and responsibilities of the individual in relation to them. One weakness of the book is that it does not contain vocabulary or comprehension exercises.

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TITLE: The Signs Series
AUTHOR/EDITOR: Sol Gordon
PUBLISHER: New Readers Press
COPYRIGHT: 1971
COMPONENTS AND PRICES: Signs ... $.95
More Signs ... $.95
Signs of Our Times ... $.95
Teacher's Guide ... Free
Full set ... $2.70

CONTENT: B
INTEREST LEVEL: A B C D E
READING LEVEL: I

This set of booklets is intended to make the tutee want to learn to read better. It is essentially a set of pictures that demonstrate that there are words all around us. The pictures can be used to stimulate discussion and curiosity.

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TITLE: Study Skills for Information Retrieval
AUTHOR/EDITOR: Barnes and Burgdorf
PUBLISHER: Allyn and Bacon
COPYRIGHT: 1970
COMPONENTS AND PRICES: Books 1, 2 and 3
Teacher's Editions for each

CONTENT: F G H M
INTEREST LEVEL B C D
READING LEVEL: III IV

More suitable for student who wishes to pursue GED. Excellent workbooks for students who are highly motivated, who can work on their own, and who have a long-term commitment to learning to read. 1974 updated version available.

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TITLE: Tutner Career Guidance Series
AUTHOR/EDITOR: Richard H. Turner
PUBLISHER: Follett Educational Corporation
COPYRIGHT: 1967 and 1968

COMPONENTS AND PRICES: Wanting a Job ... $.87
Training for a Job ... $.87
Starting a Job ... $.87
Looking for a Job ... $.87
Holding a Job ... $.87
Changing a Job ... $.87
Teacher's Guide ... $1.50

CONTENT: C F G
INTEREST LEVEL: C
READING LEVEL: III IV

This series is designed to introduce high school students to important information about the world of work. It is composed of short reading selections followed by vocabulary, comprehension, and thought questions. There is reason to think that adults interested in finding a job would want to get information in a more direct way than is possible by use of this series.

* * * * * * *

TITLE: Turner-Livingston Communication Series
AUTHOR/EDITOR: Richard H. Turner
PUBLISHER: Follett Publishing Company
COPYRIGHT: 1965 and 1967
COMPONENTS AND PRICES: The Television You Watch ... $.87
The Language You Speak ... $.87
The Newspapers You Read ... $.87
The Letters You Write ... $.87
The Movies You See ... $.87
The Phone Calls You Make ... $.87
Teacher's Guide ... $.150

CONTENT: C F G I
INTEREST LEVEL: C D E
READING LEVEL: III IV

This series is designed primarily for high school students, but the content is suitable for adults. It is a good source of short reading selections with accompanying comprehension, vocabulary, and thought questions. As supplementary material, it can be useful. But it is in no way a comprehensive series for reading instruction.

* * * * * * *

TITLE: Using English
AUTHOR/EDITOR: M. S. Robertson
PUBLISHER: Steck-Vaughn Company
COPYRIGHT 1972
COMPONENTS AND PRICES: $1.25 (estimate)

CONTENT: C M
INTEREST LEVEL: C D E
READING LEVEL: II III

This workbook provides a brief treatment of English grammar usage written at the fourth grade level. For a student reading at that level who needs quick coverage of this topic, Using English could serve a purpose. But it cannot be considered a comprehensive course in grammar and usage.

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TITLE: Vocational English Book 1-3
AUTHOR/EDITOR: Jochen and Shapiro
PUBLISHER: Globe Book Company
COPYRIGHT: 1968, 1969, 1970
COMPONENTS AND PRICES: Book 1 ... $3.20
Book 2 ... $3.40
Book 3 ... $3.60
Teacher's guide free

CONTENT: C D E M
INTEREST LEVEL: B C D E
READING LEVEL: III IV

Oral and written expression are emphasized. Pre and post tests are suggested.

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TITLE: We Honor Them, Volumes I - III
AUTHOR/EDITOR: Willie Mae Watson
PUBLISHER: New Readers Press
COPYRIGHT: 1964, 1965, 1969
COMPONENTS AND PRICES: Volumes I and II ... $.65 each
Volume III ... $.85

INTEREST LEVEL: B C D E
READING LEVEL: II III

This set of booklets includes biographical sketches of Blacks who have made significant contributions to American life during the past 100 years. No skills activities accompany the sketches.

* * * * * * *

TITLE: Working with Words, and
Working with Word Patterns (two books)
AUTHOR/EDITOR: Mildred Putnam
PUBLISHER: Steck-Vaughn Company
COPYRIGHT: 1966 and 1967
COMPONENTS AND PRICES: $1.25 each (estimate)
Teacher's manual free

CONTENT: A B C D E F G
INTEREST LEVEL: A B C D E
READING LEVEL: I II

These two books supposedly offer a basic course in reading for the first three grade levels. However, there is reason to question whether or not adult illiterates could progress fast enough for these to be used as a core program. One major problem is that there are no supplementary readers correlated with these skills books. They could serve well as supplementary workbooks.

* * * * * * *

Desirable As an Adjunct to Basic Program

TITLE: American History Series
PUBLISHER: Xerox
COPYRIGHT: 1974
COMPONENTS AND PRICES: Road to Revolution
A Nation in Rebellion
Land of Immigrants
The Great Depression
$.50 each

CONTENT: C D E F G H I K L M
INTEREST LEVEL: B C D E
READING LEVEL: III

Four concise, easy-to-read history units to help problem readers get information in short doses.

* * * * * * *

TITLE: Auto/Phonics
AUTHOR/EDITOR: Ada E. Dunne
PUBLISHER: Venus Publishing Co.
COMPONENTS AND PRICES: Game 1 - Phonetic Alphabet (Autophonics)
MSP Highway Robbery Card Correlate Game
Game 2 - Vowel Review (Autophonics) MSP
Highway Robbery Card Correlate Game
Game 3 - All About Consonants (Autophonics)
MSP Highway Robbery Card Correlate Game
Game 4 - Vowel Digraphs and Diphthongs
MSP Highway Robbery Correlate Game

CONTENT: A C D
INTEREST LEVEL: B C D E
READING LEVEL: I II III

A series of games designed for the older student to review and master the basic elements required for good reading. Variation of Bingo. Reading Improvement for grades 4-9.

* * * * * * *

TITLE: Breakthrough Series
AUTHOR/EDITOR: Sheldon
PUBLISHER: Allyn and Bacon
COPYRIGHT: 1960's - 1970's
COMPONENTS AND PRICES: With It
Winner's Circle /1
Winner's Circle /2
Way Out
Over the Edge

Beyond the Block /1
Beyond the Block /2
Out of Sight
Where It's At
This Cool World /1
This Cool World /2
How It Is
Coming Through
The Big Ones /1
The Big Ones /2
$1.72/title
Duplicating Masters:
The Time Is Now
With It
The Big Ones
Beyond the Block
This Cool World
Teacher's Manual ... $1.72

CONTENT: A C D E F G H I K L
INTEREST LEVEL: B
READING LEVEL: II III IV

Parents of school age children may find their children using the series.

* * * * * * *

TITLE: Communications 1, 2, 3
AUTHOR/EDITOR: Dr. Josephine Bauer
PUBLISHER: Follett Publishing Company
COPYRIGHT: 1965/1966
COMPONENTS AND PRICES: 1 - Getting Started ... $1.80
2 - On the Way ... $1.80
3 - Full Speed Ahead ... $1.80

CONTENT: A B C D E F G H
INTEREST LEVEL: B C D
READING LEVEL: I II III IV

Pattern method of teaching. Combination of learning to write while learning to read. Flexible approach to use of material is suggested.

* * * * * * *

TITLE: Coping With Series
AUTHOR/EDITOR: Schwarzrock and Wrenn
PUBLISHER: American Guidance Series
COPYRIGHT: 1970-73
COMPONENTS AND PRICES: Some Common Crutches
My Life --- What Shall I Do With It?
Facts and Fantasies About Alcohol
Parents Can Be a Problem
In Front of the Table and Behind It

Facts and Fantasies About Smoking
Food as a Crutch
Living with Loneliness
Changing Roles of Men and Women --- What It Means to Youth
Can You Talk with Someone Else?
Living with Differences
Alcohol as a Crutch
The Mind Benders
Understanding the Law of Our Land
You Always Communicate Something
Facts and Fantasies about Drugs
To Like and Be Liked
Coping with Cliques
I'd Rather Do It Myself, If You Don't Mind
Do I Know the "Me" Others See?
Grades: What's So Important About Them, Anyway?

$20.00/complete set

CONTENT: C E F G H I K L
INTEREST LEVEL: B C
READING LEVEL: III IV

An attempt to present helpful information, in readable segments, concerning many of these interests, concerns, and frustrations. At points of greatest concern, the attempt is to inform, not to direct.

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TITLE: Current Science
PUBLISHER: Xerox
COPYRIGHT: 1975
COMPONENTS AND PRICES: $1.90/year

CONTENT: C E F G H I K L
INTEREST LEVEL: B C D E
READING LEVEL: IV

Centers on health, energy, space and environment to make science relevant to today. Filled with photos, diagrams, charts, puzzles, letters and jokes. Excellent.

* * * * * * * *

TITLE: Eddie in School
AUTHOR/EDITOR: B. Piltch
PUBLISHER: Fearon Publishers
COPYRIGHT: 1967

CONTENT: C
INTEREST LEVEL: B C
READING LEVEL: II

Too patronizing a tone for adults, but can be useful in designing lessons. Some of the information is good.

* * * * * * *

TITLE: Effective Studying 1 & 2
PUBLISHER: Xerox
COPYRIGHT: 1974
COMPONENTS AND PRICES: $.75 each copy

CONTENT: E F G H I K L M
INTEREST LEVEL: B C D
READING LEVEL: IV

How to extract and use pertinent information. SQ3R. With exercises.

* * * * * * *

TITLE: Everyday Reading and Writing
AUTHOR/EDITOR: Laubach, Kirk, and Laubach
PUBLISHER: New Readers Press
COPYRIGHT: 1970
COMPONENTS AND PRICES: $3.95

CONTENT: C F G M
INTEREST LEVEL: B C D E
READING LEVEL: III

This is a practical guide to a variety of reading tasks essential to effective living. It is suitable for the fifth and sixth grade reading levels. As a reference guide this is a particularly valuable book. But for student use the lessons printed separately would be more suitable.

* * * * * * *

TITLE: Explore/Discover/Report
PUBLISHER: Xerox
COPYRIGHT: 1974
COMPONENTS AND PRICES: Books A - C

CONTENT: C E F G H I K L
INTEREST LEVEL: B C D
READING LEVEL: III IV

Self-directed activities.

* * * * * * *

TITLE: Family Development Series
AUTHOR/EDITOR: Stephen Udvari
PUBLISHER: Steck-Vaughn Company
COPYRIGHT: 1973
COMPONENTS AND PRICES: Understanding Yourself
Becoming a More Effective Person
Health, Safety, and Sanitation
Buying Guides
Family Money Management
Your Family
Communicating With Others
Working With Others
Being an Informed Citizen
Where to Go, Who to See, What to Do

$1.44 each

CONTENT: C
INTEREST LEVEL: C D E
READING LEVEL: III IV

The material in this series is presented in a direct, unpatronizing way. Some topics are dealt with more effectively than others. But overall the series can serve as a valuable resource in life-coping skills. The general appearance of the books is as adult-oriented as any similar material available. One limitation is that no manual with suggestions and references is available.

* * * * * * *

TITLE: Happenings
AUTHOR/EDITOR: Mary W. Sullivan
PUBLISHER: Field Educational Publications
COPYRIGHT: 1970
COMPONENTS AND PRICES: Chili Peppers
The Pancho Villa Rebels
Rattrap
Jokers Wild

Set of 4 titles plus teacher's manual ... $13.71

CONTENT: C E F G H I K
INTEREST LEVEL: B C D
READING LEVEL: III

Short comprehension exercises are included at the end of each story. These books are designed specifically to develop and increase the reading skills of the student reading below grade level. Serious and current problems dig into realms well understood by the disadvantaged. Story synopses are included in the teacher's manual.

* * * * * * *

TITLE: Having a Baby Series
AUTHOR/EDITOR: Multiple
PUBLISHER: New Readers Press
COPYRIGHT: 1973
COMPONENTS AND PRICES: 5 booklets ... $.50 each

INTEREST LEVEL: C D
READING LEVEL: III

Each of the booklets in this series covers a different topic related to having a baby. Conception, prenatal care, childbirth, and child care are all dealt with in a mature, informative fashion.

* * * * * * *

TITLE: How to Study Workshop
PUBLISHER: Xerox
COPYRIGHT: 1974
COMPONENTS AND PRICES: $.45

CONTENT: C E F G H I K M
INTEREST LEVEL: B C D E
READING LEVEL: III IV

Helps students become more efficient in their studies by showing them how to schedule their time and prepare assignments. Vocabulary, reading comprehension, organization, use of library.

* * * * * * *

TITLE: Individualized Reading Series
AUTHOR/EDITOR: Ida Meltzer
PUBLISHER: Book-Lab, Inc.
COPYRIGHT: 1971
COMPONENTS AND PRICES: Blacks in Early American History
Montgomery Bus Story
Harriet Tubman
Robert Smalls
Phillis Wheatley
Black History: Events in February
30 of each ... $13.50

CONTENT: B C D E F G H
INTEREST LEVEL: B C D E
READING LEVEL: III

Historical perspective of Blacks plus basic reading skills. Interest level covers a broad spectrum and can be highly motivating to a beginning reader, the elderly in particular.

* * * * * * *

TITLE: Mainstream Books
AUTHOR/EDITOR: Charles G. Spiegler
PUBLISHER: Charles E. Merrill
COPYRIGHT: 1968
COMPONENTS AND PRICES: Courage Under Fire
Against the Odds
They Were First
In New Directions
People Like You
Teacher's Manual for each title

CONTENT: C D E F G H I K L
INTEREST LEVEL: B C D
READING LEVEL: III IV

Anthologies of fiction and biographies. Themes relevant to high school students which contribute to and clarify their aspirations.

* * * * * * *

TITLE: Map Skills Series
PUBLISHER: Xerox
COPYRIGHT: 1974
COMPONENTS AND PRICES: Books A - E ... $.45 each

CONTENT: B C D E F G H I L M
INTEREST LEVEL: B C D E
READING LEVEL: II III

Recommended by Iowa Test of Basic Skills. Sequential development of skills from simple to complex. Controlled reading levels with plenty of illustrations.

* * * * * * *

TITLE: Occupations
AUTHOR/EDITOR: Caroline Blakely and Dennis Schroeder
PUBLISHER: New Readers Press
COPYRIGHT: 1972
COMPONENTS AND PRICES: Occupations ... $1.60
Occupations 2 ... $1.60

INTEREST LEVEL: B C
READING LEVEL: II III

These two guides are particularly valuable for orienting individuals to occupations. The information has been extracted from the Occupational Outlook Handbook, which is the standard reference used by vocational guidance counselors. These guides serve a purpose because they are written on about the fourth grade level.

* * * * * * *

TITLE: Pathways: Experiences in Science
AUTHOR/EDITOR: Blaustein, E., Blaustein, R., and Greenleaf, P.
PUBLISHER: Globe
COPYRIGHT: 1974
COMPONENTS AND PRICES: Softcover ... $3.30
Teacher's Guide ... free

CONTENT: C F G H I K M
INTEREST LEVEL: A B C D E
READING LEVEL: II

Although designed for intermediate-grade children, illustrations and format can be selectively adapted for poor readers of any age who are interested in science. Pictures and diagrams well-suited to adult concept development in science. Good science dictionary included. Useful as occasional supplement or enrichment for interested adult.

* * * * * * * *

TITLE: Patterns, Sounds, and Meaning
AUTHOR/EDITOR: Roberta La Coste
PUBLISHER: Allyn and Bacon
COPYRIGHT: 1971
COMPONENTS AND PRICES: Clues to Consonants
Views on Vowels
Letters and Syllables
4 consumable workbooks ... $.93 each
Optional worktapes ... $210.00 for tapes for each workbook
Keyed teacher's edition

CONTENT: A C D E M
INTEREST LEVEL: A C D E
READING LEVEL I II

Linguistic sets are a key emphasis. Excellent unit on dictionary skills (not referenced to any particular dictionary). Good for a one-to-one teaching situation where the teacher cannot organize a logical development of skills; it is done for the teacher.

* * * * * * * *

TITLE: Reading for a Viewpoint
AUTHOR/EDITOR: Adair and Curry
PUBLISHER: Follett Publishing Company
COPYRIGHT: 1966
COMPONENTS AND PRICES: Instructor's Binder ... $6.00
Student Binder ... $4.72

CONTENT: B C D E F G H I K L M
INTEREST LEVEL: B C D E
READING LEVEL: III IV

A continuation of Reading for a Purpose. Selections deal primarily with knowledge of the United States; its social heritage and political institutions. Identifies background necessary for understanding privileges and responsibilities of citizens.

* * * * * * *

TITLE: Reading for Living Series
AUTHOR/EDITOR: Laubach, Kirk, and Laubach
PUBLISHER: New Readers Press
COPYRIGHT: 1970
COMPONENTS AND PRICES:
- How to Read Signs
- How to Read Maps
- Instructions on Safety
- How to Read and Write Personal Letters
- How to Read and Write Business Letters
- How to Read Personal and Business Papers
- How to Use Telephones
- How to Use the Dictionary and Other Reference Books
- How to Read Newspapers

Each title ... $.50
Full set ... $4.25

CONTENT: B C
INTEREST LEVEL: A B C D E
READING LEVEL: III

These booklets are extracted from Everyday Reading and Writing. Since some tutees will be interested in certain topics and not in others, the booklets are more suitable for their use than is the complete book.

* * * * * * *

TITLE: Reading Fundamentals for Teen-agers
AUTHOR/EDITOR: R. G. Neufeld
PUBLISHER: Steck-Vaughn
COPYRIGHT: 1963
COMPONENTS AND PRICES: 2 workbooks, $1.05 each

CONTENT: C D E F G H I K L
INTEREST LEVEL: B C
READING LEVEL: II III

Organized with teen-age interest levels and corrective reading exercises for reluctant readers. From the collection of John Day Special Education materials.

* * * * * * *

TITLE: Reading Incentive Program
AUTHOR/EDITOR: Ed Radlauer
PUBLISHER: Bowmar
COPYRIGHT: 1974
COMPONENTS AND PRICES:

Bicycle Racing
Bicycles
Custom Cars
Dogs
Drag Racing
Drag Racing Funny Cars
Dune Buggies
Dune Buggy Racing
Horses
Hot Air Balloons
Karting
Mighty Midgets
Mini Bikes
Motorcycle Racing
Motorcycles
Slot Car Racing
Snowmobiles
Surfing
Teen Fair
VW Bugs

20 kits ... $34.45 each
Spirit Masters ... $3.20/set

CONTENT: C D F G H I J K M
INTEREST LEVEL: B C D E
READING LEVEL: III

A fine product, but should be used with the author objectives in mind. Read-along tape is somewhat patronizing in tone and slow in speed. Research resources are listed. This list can be used for further reading if the student shows a great deal of interest.

* * * * * * *

TITLE: Reading Success Series
PUBLISHER: Xerox
COPYRIGHT: 1974
COMPONENTS AND PRICES: Score 1 - 6 ... $.50 each

CONTENT: A B C D E M
INTEREST LEVEL: B C D E
READING LEVEL: II III IV

Aimed exclusively at students with reading problems. Books start and end with a review of previous lessons --- progress gradually. Highly motivating.

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TITLE: Real Stories
AUTHOR/EDITOR: Katz, M.; Chakeres, M.; Bromberg, M.
PUBLISHER: Globe
COMPONENTS AND PRICES: Book A
Book 1
Book 2
Softcover ... $2.60 each

CONTENT: A B C D E F G H I K L
INTEREST LEVEL: C
READING LEVEL: II III IV

Stories are actual news stories and articles from regular publications rewritten on controlled reading level. Well done. Each short selection has exercises to build reading skills. A cassette "workshop" is also available for Book 1 (two sets, A & B, $55 each for 6 cassettes with study sheets). Includes dramatization of the story, reading of the story, exercises from text, additional exercises, and basic word attack lessons. (Cassettes for Book A and Book 2 in preparation.) Useful models for using newspaper to teach reading.

* * * * * * *

TITLE: Scriptographic Mini-Units
PUBLISHER: Channing L. Bete Company
COPYRIGHT: 1959-65
COMPONENTS AND PRICES: Social Security and You
Medicare and You
About Hospitals
$.25 each (estimate)

CONTENT: C E F
INTEREST LEVEL: B D E
READING LEVEL: II

Vocabulary and concepts related to individual titles.

* * * * * * *

TITLE: Sullivan and Associates Programmed Reading for Adults
AUTHOR/EDITOR: Cynthia Dee Buchanan
PUBLISHER: McGraw-Hill Book Company
COPYRIGHT: 1966
COMPONENTS AND PRICES: approximately $45.00 for student's workbooks and teacher's manual (1 of each)

CONTENT: A B C D E F G H I K
INTEREST LEVEL: A B C D E
READING LEVEL: I II III

Could be quite useful to develop mastery of a particular skill needed for progress. Need not be used in toto.

* * * * * * *

TITLE: Table and Graph Skills
PUBLISHER: Xerox
COPYRIGHT: 1974
COMPONENTS AND PRICES: Books A - D ... $.45/copy

CONTENT: C F G H I K
INTEREST LEVEL: B C D
READING LEVEL: III

Takes the terrible out of tables and graphs. Relates to everyday experiences. Introduces basic terms, symbols and procedures.

* * * * * * *

TITLE: Watch Your Driving Language
AUTHOR/EDITOR: Anderson and Levy
PUBLISHER: Mafex Associates, Inc.
COPYRIGHT: 1969
COMPONENTS AND PRICES: $3.50
Teacher's Manual ... $3.95

CONTENT: C
INTEREST LEVEL: B C D E
READING LEVEL: IV

Introduces the student to the terminology as well as the citizenship required of a good driver.

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TITLE: We Want You
AUTHOR/EDITOR: Mary G. Turner
PUBLISHER: Noble and Noble
COPYRIGHT: 1969
COMPONENTS AND PRICES: $.56

INTEREST LEVEL: B C D E
READING LEVEL: III

Useful for the teacher to extract basic information for dissemination as needed by individual students.

* * * * * * *

TITLE: What Every Young Driver Should Know
AUTHOR/EDITOR: Richard N. Gross
PUBLISHER: Mafex and Associates
COPYRIGHT: 1968
COMPONENTS AND PRICES: $3.50

CONTENT: C
INTEREST LEVE: B C D E
READING LEVEL: IV

TITLE: Hello World!
AUTHOR/EDITOR: Ruth L. Holloway and Elaine H. Stowe
PUBLISHER: Field Educational Publications, Inc.
COPYRIGHT: 1973
COMPONENTS AND PRICES: Public Services
Transportation
Communications
Health Services
Environmental Control
Business Services
Technical Services
Food and Lodging Services
Marketing

Each title ... $2.25
Program Guide ... $.75

INTEREST LEVEL: C
READING LEVEL: III IV

This series is designed for use by students in the middle grades. Though it would be attractive to youngsters at that age, it is not direct enough in approach to serve effectively for adults. And since no exercises accompany the text, the books could not be used easily as supplementary reading material.

* * * * * * *

TITLE: Just for Fun Series: Activities for Reading Improvement
AUTHOR/EDITOR: Norman Schacter and John Whelan
PUBLISHER: Steck-Vaughn Company
COPYRIGHT: 1971
COMPONENTS AND PRICES: Books 1, 2, and 3 ... $1.50 each
Tests and Answer Key ... free

CONTENT: C F G I J K L
INTEREST LEVEL: C
READING LEVEL: IV

This series of workbooks is designed for use by junior high students. Though it could be used by adults, the series does not deal with adult interests and concerns. What it does, it seems to do well, though. Therefore, if the series is available, it could be put to use.

* * * * * * *

High-interest level-controlled vocabulary material for social studies, reading, self-improvement and safety education. Material enables the young driver to read, study, and learn social and economic aspects of the automobile. Good back up for development of functional units.

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TITLE: You and Your World
AUTHOR/EDITOR: W. R. Bolinger
PUBLISHER: Fearon
COPYRIGHT: 1962

CONTENT: C
INTEREST LEVEL: B C D E
READING LEVEL: II

Increases awareness of local community to global community.

* * * * * * *

TITLE: Making Sense
AUTHOR/EDITOR: Potter
PUBLISHER: Globe Book Company
COPYRIGHT: 1974
COMPONENTS AND PRICES: $3.60
Teacher's Guide ... free

CONTENT: F G H I K L
INTEREST LEVEL: C D
READING LEVEL: IV

Intended for high school use.

* * * * * * * *

TITLE: Measure Up
AUTHOR/EDITOR: Kahn, Herring, Tong
PUBLISHER: Fearon Publishers
COPYRIGHT: 1968

CONTENT: B C E
INTEREST LEVEL: B C D E
READING LEVEL: II

Designed to introduce special ed. students to the subject of linear movement. Watch for the onslaught of metricization. It is quite outdated.

* * * * * * *

TITLE: Point of View 1, 2, 3
AUTHOR/EDITOR: Nancy Lightall
PUBLISHER: Follett Publishing Co.
COPYRIGHT: 1968
COMPONENTS AND PRICES: Volumes 1, 2, 3 ... $1.08 each
Teacher's Guide ... $1.80

CONTENT: C F G H I K L
INTEREST LEVEL: C
READING LEVEL: IV

Good stories but far too difficult for adult literacy programs --- readability levels beyond sixth grade. Really destined for regular junior and senior high school classrooms.

* * * * * * *

TITLE: Steps to Learning
AUTHOR/EDITOR: Editorial Staff
PUBLISHER: Steck-Vaughn Company
COPYRIGHT: 1965
COMPONENTS AND PRICES: Books 1 and 2 ... $1.25 each

CONTENT: A B C D E
INTEREST LEVEL: A B C D E
READING LEVEL: I II

These two workbooks supposedly compose a comprehensive course in adult literacy. Many of the ideas upon which the books are based are sound. But entirely too little work is expected of the student to make this a basic program.

* * * * * * *

TITLE: Turner Livingston Reading Series
AUTHOR/EDITOR: Richard H. Turner
PUBLISHER: Follett Publishing Company
COPYRIGHT: 1966 and 1974
COMPONENTS AND PRICES: The Person You Are
The Money You Spend
The Family You Belong To
The Jobs You Get
The Friends You Make
The Town You Live In

Each title ... $.87
Teacher's Guide ... $.87

CONTENT: C F G
INTEREST LEVEL: C
READING LEVEL: III IV

This series deals with the same topics as the Steck-Vaughn Family Development Series but is not nearly as adult-oriented. As a source of short reading selections with vocabulary and comprehension questions, this series is good. But it does not convey information in the direct manner which most adults prefer.

* * * * * * *

TITLE: Vocational Reading Series
AUTHOR/EDITOR: Lillian Lerner and Margaret Moller
PUBLISHER: Follett Publishing Company
COPYRIGHT: 1965 and 1967
COMPONENTS AND PRICES: Marie Perrone, Practical Nurse
The Delso Sisters, Beauticians
John Leveron, Auto Mechanic
The Millers and Willie B., Butcher, Baker, Chef
Helen Greene, Department Store Worker
Anita Powers, Office Worker

Each title ... $1.26
Teacher's Guide ... $.87

CONTENT: C F G H I J
INTEREST LEVEL: C
READING LEVEL: III

This series of readers is designed mainly for junior and senior high students and probably can serve that group well. But it would probably be of only marginal interest to adults already out working. The comprehension checks provided with each selection are quite good.

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Addenda

Late Reviews

TITLE: Like It Is (Problem-Solving Stories)
AUTHOR/EDITOR: Audrey Savage
PUBLISHER: Mafex Associates, Inc.
COPYRIGHT: 1972
COMPONENTS AND PRICES: $2.75

CONTENT: C F G H I K L
INTEREST LEVEL: B C D
READING LEVEL: II III

Black dialect is basic to the stories. Good question strategy.

* * * * * * *

TITLE: On the Telephone
AUTHOR/EDITOR: Richard H. Turner
PUBLISHER: Teacher's College Press - Columbia University
COPYRIGHT: 1964
COMPONENTS AND PRICES: Books A & B with accompanying workbooks.
Teacher's manual.

CONTENT: B C D E F G H K
INTEREST LEVEL: A B C D E
READING LEVEL: I II

Useful for building reading skills. Speech and general language usage. Dialogue format requires two or more readers. Broad range of topics. Manual and answer key for workbooks.

* * * * * * *

TITLE: Personal Reading Modules
AUTHOR/EDITOR: Richard Wylie
PUBLISHER: Relevant Productions, Inc. COPYRIGHT: 1975
COMPONENTS AND PRICES:
How to Get and Hold a Job
How to Read a Map
Making and Keeping Friends
Financing a Car
Buying a Used Car
Selling an Idea
Reaching the Age of Responsibility
Consumerism
How to Handle Money
Interest
You and the Law
What You Should Know about Insurance
Comparative Shopping
Nutrition

Each module including 30 booklets, a Read-Along Cassette, and 30 skill sheets ... $31.75
Complete set of 14 modules ... $424.00

CONTENT: C F G
INTEREST LEVEL: B C D E
READING LEVEL: III

This series includes many of the topics in the Be Informed Series and is written at essentially the same level. However, Personal Reading Modules has the added feature of a read-along cassette for each booklet that is well-done at an appropriate pace. Therefore, this series could probably be used successfully with poorer readers.

* * * * * * *

TITLE: Real People At Work
DESIGNED BY: Educ. Research Council of America, Career Development Dept.
PUBLISHER: Changing Times Education Service
COPYRIGHT: 1974-75
COMPONENTS AND PRICES: 90 titles (Plumber, Truck Driver, Chemical Technician, etc.)
$1.65 per book
$5.50 per cassette (not examined)

CONTENT: B C F L
INTEREST LEVEL: A B C D E
READING LEVEL: II

Very attractive materials at reading levels 2-4, each level further sub-divided into below, average, above. Pictures are modern photographs, excellent action representations of adults on the job. Pictures alone could be useful in developing verbal skills with adults who are totally illiterate. No reading skill exercises provided, but text is such that tutor can easily design his own. Highly motivating and authentic career material. Originally written for career education for young people and children; can be effectively used for any age learner since design and content are so relevant to adult interest. Read-along cassette tapes also available.

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TITLE: The Young American Series
AUTHOR/EDITOR: Hudson & Weaver
PUBLISHER: Pearon
COPYRIGHT: 1971
COMPONENTS AND PRICES: In Your Family
In Your Community
In Your State
In Your Country
Know Your Rights
Teacher's manual and answer book

CONTENT: B C D E
INTEREST LEVEL: B C D
READING LEVEL: II III

Manual suggests a need for considerable guidance and supplementation by the teacher in its use with individual students.

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New Arrivals Not Evaluated

Because of Going to Press

AMERICAN BIBLE SOCIETY

Good News for New Readers

DOUBLEDAY & COMPANY

I Was a Black Panther - as told to Chuck Moore
Black Soldier - John Clarke
Four Took Freedom - Philip Sterling and Rayford Logan
The Lives of:
Harriet Tubman
Frederick Douglass
Robert Smalls
Blanche K. Bruce
Lift Every Voice - Dorothy Sterling and Benjamin Quarles
The Lives of:
W. E. B. DuBois
Mary Church Terrell
Booker T. Washington
James Weldon Johnson

CHILDREN'S PRESS, CHICAGO

New Fields - Chester Thompson
In the Face of the Sun - Emmett Stovall
Someday I'm Going to Be Somebody - John Dunham

FEARON PUBLISHERS

Using Dollars and Sense - Charles H. Kahn and J. Bradley Hanna

GARRARD PUBLISHING COMPANY

Robert F. Kennedy: Man Who Dared to Dream - Charles P. Graves

GOODHEART-WILCOX COMPANY

Wood Projects: Book 1 - Hi Sibley

GROSSET & DUNLAP

Hank Aaron - Bill Gutman

HARPER AND ROW PUBLISHERS

An Empty Spoon - Sunny Decker

LOTHROP, LEE & SHEPARD COMPANY

Let's Bake Bread - Hannah Lyons Johnson

MC GRAW-HILL BOOK COMPANY

Vocabulary, Books 1-5
More useful at the secondary level or with fairly advanced GED students.

Step Up Your Reading Power, Books A-E
A series of graded practice readers designed to develop the reading skills of the remedial student.

Hi-Lo Readers:
Some Things That Glitter - Warren Halliburton
Nigger - Dick Gregory
First Against the Night - Burton Goodman
Cutting Out - Mimi Brodsky
The Shark Bites Back - Stephen Joseph
A Birthday Present for Katheryn Kenyatta - Charlie L. Russell
The Sniper - Martin J. Hamer
The Long Haul - John Durham
Cry, Baby! - Warren Halliburton
The Heist - Warren Halliburton
Angelita - Laurence Swinburne
Take the Short Way Home - John Durham
Chico - Laurence Swinburne
Cochise: Apache Warrior and Statesman - Edgar Wyatt
Judy the Waitress - Jean Kipniss
One of the "What Job for Me" series of books designed to help young people find out more about jobs and the world of work.

MAFEX ASSOCIATES

The Mayfex Teachers' Press
The objective is to bring teachers current education newsflashes, thought-provoking articles, classroom ideas and new products. Free - 4 times per year.

MID-AMERICA PUBLISHING COMPANY

Dreams, Decisions and Disasters - John A. Hurst & Judith J. Tom
Mysteries, Nicknames and Medals - John A. Hurst & Judith J. Tom
Presidents, Pitchers and Passers - John A, Hurst & Judith J. Tom
Writer, Wrecks and Whales - John A. Hurst & Judith J. Tom

G. P. PUTNAM'S SONS

Kareem Abdul Jabbar: The Story of Lew Alcindor - Marshall and Sue Burchard

FRANK E. RICHARDS PUBLISHING COMPANY

English that We Need - Helen Prevo
Service Occupations - Sara Throop & Kathryn Hunter
Do It Yourself - Dovie Arnold & Katye Lee Posey
Teenagers at Work - Yvette Dogin
Learning About Time - Raymond Bohn & John Wool
Be a Better Driver, Book 1 - Eileen & Ambrose Corcoran
Shop Made Easy - Frank Cattaneo

SCHOLASTIC

Young Olympic Champions - Steve Gelman
Pro Football Heroes - Steve Gelman
Harlem Globetrotters - George Vecsey
Stories for Champions - Sam & Beryl Epstein
T. V. Favorites - Linda Beech
Freedom Train - Dorothy Sterling
The Storming of Fort Wagner - Irving Western
Frederick Douglass Fights for Freedom - Margaret Davidson
The Story of George Washington Carver - Eva Moore
The Story of Thomas Alva Edison: Inventor - Margaret Davidson
Arrow Book of Presidents - Sturges F. Cary
Runaway Slave: The Story of Harriet Tubman - Ann McGovern
Money, Money, Money - Ruth Belov Gross
Black Is Beautiful - Ann McGovern
It Started in Montgomery: A Picture History of the Civil Rights Movement - Dorothy Sterling

HENRY Z. WALCK, INC.

Earl the Pearl: The Story of Earl Monroe - Robert B. Jackson

FRANKLIN WATTS, INC.

The Picture Life of Ralph J. Bunche - Margaret B. Young

Books for Teachers

Which Are Informative and Instructional

Benjamin: Reading and Beyond. Thom Hawkins. Charles E. Merrill, Publishers (1972).

Books and the Teen-Age Reader. G. Robert Carlser. Bantam Books (1967).

Books for Adult Beginners: Self-Improvement Through Reading. Illinois Libraries. LD Pub. 611 (1964).

Children Teach Children. Alan Gartner, Mary Kohler & Frank Reissman. Harper & Row, Publishers (1971).

"Conrack" The Water Is Wide. Pat Conroy. Dell Publishing Co., Inc. (1972).

Education and Ecstasy. George B. Leonard. Dell Publishing Co. (1968).

Effective Reading for Adults. Selma E. Herr. William C. Brown Company Publishers (1959).

Establishing Adult Learning Centers in Community Libraries. Bob G. Allen, Director. The Texas Education Agency (1973).

Establishing Right-to-Read Programs in Community-Based Adult Learning Centers. James E. Tennison, Right-to-Read Project Coordinator. The Texas Education Agency (1974).

Guidebook for the Volunteer Reading Teacher. Lenore Sleisenger. Teachers College Press, Columbia University (1965).

Guidelines to Teaching Remedial Reading to the Disadvantaged. Lillie Pope. Book-Lab, Inc. (1967).

Hooked on Books. D. Fader. Berkley Publishing Corporation (1966).

100 Individualized Activities for Reading. Nicholas P. Criscuolo. Fearon Publishers (1974).

Measurement of Reading Achievement. Roger Farr. Reading Research Profiles: A Bibliography Series of ERIC/CRIER + IRA (1971).

Newspaper in the Classroom. Mrs. Sandy Craven et. al. Evansville Printing Corporation, Evanston, Illinois (1974).

Pedagogy of the Oppressed. Paolo Freire. Seabury Press (1970.

Selected Free Materials for Classroom Teachers. Ruth H. Aubrey. Fearon Publishers, Inc. (1975).

Teaching Reading to the Disadvantaged Adult. James A. Dinnan. Prentice-Hall Education Series (1971).

Teaching the Disadvantaged Adult. Curtis Ulmer. Washington, D.C.: National Association for Public and Continuing Adult Education (1969).

The Open Classroom. Herbert R. Kohl. Vintage Books (1969).

Reading Games and Activities. Mary E. Dorsey. Fearon Publishers (1972).

Up the Down Staircase. Bel Kaufman. Avon Books (1964).

What Reading Can Do for You. George R. Klare and Robert S. Laubach. New Readers Press.

Late Notice ---

Consumer Information - An Index of Selected Federal Publications of Consumer Interest. Consumer Information Center.

Volunteer-Partner Tutoring Newsletter. Published by Jack Dicker, Villa Press, 212 Mineola Ave., Roslyn Heights, New York 11577.

State-Related Adult Literacy Programs,

Adult Basic Education, Reports and Publications

From

... Alabama

GIFT (Good Ideas for Teaching). READING. Alabama State Department of Education (1972).

A Handbook for Adult Basic Education. Marshal L. Morrison, Alabama State University.

... Connecticut

Tutors Teaching Procedure
Tutors Test Manual
Tutees Test Response Manual.
Richard H. Bloomer et. al., University of Connecticut (1972).

... Florida

Recruiting Adult Education Students: An Individualized Teacher Education Module. Florida Department of Education (1973).

... Georgia

Tutor's Guide to Beginning an Individualized Tutoring Program in Reading. Robert A. Palmatier, University of Georgia (1969).

A Selected Bibliography of Library and Instructional Material for Adult Basic Education. Northeast Georgia Library - ABE Project. Clarkesville, Georgia (1974).

... Hawaii

Adult Education in Correctional Settings: A Book of Readings. T. A. Ryan (Ed.), Educational Research and Development Center, University of Hawaii (1973).

Career Education in Corrections. T. A. Ryan (Ed.), Education Research and Development Center, University of Hawaii (1972).

... Kentucky

Appalachian Adult Education Center. Bureau for Research and Development. Morehead State University, Morehead, Kentucky. Final Report 1972-73.

Appalachian Right to Read Community Based Centers. Bureau of Research and Development, Morehead State University, Morehead, Kentucky. Self Evaluation Report (1973).

A Cumulative AAEC Bibliography. Appalachian Adult Education Center, Bureau of Research and Development.

Library Service Guides:

1. Group Library Tours for Disadvantaged Adults.
2. Public Library Services to Young Disadvantaged Adults.
3. Evening and Weekend Library Services for Disadvantaged Adults.
4. Bookmobile Services: Moving the Library to Disadvantaged Adults.
5. Books by Mail Services: Moving the Library to Disadvantaged Adults.
6. Deposit Collections for Disadvantaged Adults.
7. Materials Selection for Disadvantaged Adults.
8. Coping Skills Materials: A List of Sources.
9. The Library as a Community Information and Referral Center.
10. Areas of Information Needed for Disadvantaged Adults.
11. Deposit Collections for Disadvantaged Adults.

(from Appalachian Adult Education Center)

... Louisiana

Annual Report: Operation Upgrade of Baton Rouge, Inc. (1974).

A Bibliography for Adult Educators Developed by Operation Upgrade of Baton Rouge, Inc., 2928 College Drive, Baton Rouge, Louisiana 70808 (1974).

The Experience Story Approach to Teaching Reading (adapted for the one-to-one tutoring situation). Mary West, Operation Upgrade of Baton Rouge, Inc.

... Minnesota

College and Adult Reading (First Annual Yearbook). Alton L. Raygor (Ed.), North Central Reading Association, University of Minnesota (1962).

College and Adult Reading: Second Annual Yearbook. Alton L. Raygor (Ed.) (1963).

... New Jersey

Consumer Education Bibliography. National Multimedia Center for Basic Education. Montclair State College, Upper Montclair, New Jersey (1971).

... New York

Teaching Adult Basic Reading. The University of the State of New York. The State Education Department, Bureau of Continuing Education Curriculum Development, Albany, New York 12224.

Teaching Adult Reading (same as above).

... South Carolina

Pearls. 1973-75 Right to Read Projects. Wil Lou Gray Adult Reading Council, Columbia, South Carolina

Parent Helps for Pre-School Children. Joanne S. Cain. Edgefield, South Carolina 29824 (1972).

Newspaper Lab Teach 'N Tote. South Carolina State Department of Education, Office of Adult Education, Columbia, South Carolina.

... Texas

How to Set up a Family Reading Center in Your Own Community. Family Reading Center, Ripley House, Houston, Texas.

The Family Reading Center: A New Community Service for People of All Ages. Family Reading Center, Houston Community College, Ripley House, 4401 Lovejoy, Houston, Texas 77003.

A List of Diagnostic Instruments and Reading Materials. Ripley House, Houston, Texas.

... Utah

Beginning Reading 1: A Professional Guide for the Lay Tutor. Grant Von Harrison, Brigham Young University Press (1972).

Supervisor's Guide for the Structured Tutorial Reading Program. Grant Von Harrison. Brigham Young University Press (1972).

... Canada

Theory and Methods of the BLADE Program. (Basic Literacy for Adult Development.) Training Research and Development Station, Department of Manpower and Immigration, Prince Albert, Saskatchewan, Canada.

Reports, Brochures and Pamphlets

From Other Sources

... United States National Student Association, Tutorial Assistance Center, 2115 S Street, Northwest, Washington, D. C. 20008.

A Leadership Training Program Using Cross-Cultural Experiences. Tom and Susan Isgar.

Elimination of Social Rules, Teddy O'Toole.

Learning Games.

Tutoring Reading (TAC-0006).

Organizing a Project: Beginning the Dialogue (TAC-1001).

Funding Tutorial Programs. Tom Isgar (TAC-1007).

Research and Evaluation in Tutorial Programs. James S. Noce (TAC-1009).

The Junior Tutoring Manual (TAC-2000).

Tutorial and Cultural Relations Project Tutor Handbook (TAC-2004).

Creative Approaches to Tutoring. Lowell Dodge (TAC-2008).

Role-Playing with Low-Income People. Jean Goldfarb and Frank Reissman (TAC-2009).

Influencing Institutional Change Through a Demonstration Project: The Case of the Schools (TAC-3000).

Listening Skills Through Poetry. Jeanne Wilson (TAC-ER-4008).

Tutoring Reading: Word Attack Skills (TAC-ER-4003).

Taylor House Remedial Reading Tutoring Program (TAC-ER-4005).

Favorite Books of Disadvantaged Youth. Miriam Braverman (TAC-ER-4010).

Clash of Cultures in the Classroom. Kenneth B. Clark (TAC-8001).

Teaching the Culturally Disadvantaged Pupil. Allison Davis (TAC-8002).

The Governor's Committee on Literacy and Learning: Case Study. Tom Isgar (TAC-9013).

Adventure Club Counsellor Guide Booklet (TAC).

... Adelphi University Press.

Teaching Decoding as Separate from Reading. Gerald G. Glass. Garden City, New York 11530.

... The Clearinghouse for Offender Literacy Programs, American Bar Association, 1705 DeSales Street, N.W., Washington, D.C. 20036.

A Reading Program Resource Manual for Adult Basic Education (1974).

A Reading Test Resource Book for Adult Basic Education (1974).

... The Office of Economic Opportunity

The Youth Development Program Education Activities: A Technical ssistance Pamphlet. Prepared by Project MAP, Inc. (1972).

... International Reading Association

Reading in the Content Fields: An Annotated Bibliography. Compiled by Leo Fay (1969).

Improvement of Learning Monograph Series No. I. RE: Reading and the Library. Manzo, A. V., Sherk, J. K., Leibert, R. E., and Mocker, D. W.

Reading Aids Series. Teaching Reading Skills through the Newspaper. Arnold B. Cheyney (1971).

... The National Association for Public School Adult Education, A Department of the National Education Association.

Adult Basic Education: A Guide for Teachers and Teacher Trainers (1966).

... Washington Technical Institute. 4100 Connecticut Avenue, N.W., Washington, D. C.

Project Voice: Voluntary Opportunities for Inspiring Coordinators of Education. A Report on Third Training Program August 16 - November 13, 1971. Parts I & II.

The Right to Read: Workshop Proceedings. March 30-31, 1970.

A Coordinator's "How to Do" Handbook (1971).

... Follett Publishing Company

Leader: Literacy Education Assistance for the Development of Educational Resources. Ruth J. Colvin (1972).

Read: Reading Evaluation - Adult Diagnosis. Ruth J. Colvin and Jane H. Root (1972).

Tutor: Techniques Used in the Teaching of Reading.

Evaluation Tools for Adult Education. Rose Mary Pattison and Joseph C. Payne (1968).

Literacy Instructor's Handbook. Mary C. Wallace (1965).

... The National Association for Public Continuing and Adult Education.

A Treasury of Techniques for Teaching Adults. Virginia B. Warren (Ed.) (1964).

Counseling and Interviewing Adult Students. James R. Dorland (1960).

How Adults Can Learn More --- Faster (1961).

In-Service Training for Teachers of Adults (1961).

The Second Treasury of Techniques for Teaching Adults. Virginia B. Warren (Ed.) (1970).

Teaching Reading to Adults. Edwin H. and Marie P. Smith (1962).

Tested Techniques for Teachers of Adults (1972).

Section IV: A Listing of Free and Inexpensive Material Sources

SELECTED FREE MATERIALS FOR CLASSROOM TEACHERS. RUTH H. AUBREY. FEARON PUBLISHERS, INC. 1975-76.

This book answers the need for a carefully screened, precisely annotated listing of the best of free materials available. The organizational format is as follows:

1. It is organized by nationally recognized curriculum topics.
2. It lists under each producer-source all materials available from that source.
3. It provides a comprehensive index which includes both subject matter and sources.
4. It contains a unique section on "Teacher Aids," which lists materials primarily designed to help in the teaching of specialized subject matter.
5. It indicates suitable grade level of interest for each individual item in parentheses, following the description.

Included are instructions regarding ordering materials, number of free copies that will be sent, catalogs, annotated film and filmstrips and other useful information.

OTHER SOURCES OF FREE AND INEXPENSIVE MATERIALS HAVE BEEN MENTIONED IN PREVIOUS SECTIONS AND IN OTHER GUIDES.

Last Word

The selection and use of materials is a highly individual matter. In a way, it is a contract which rests between the tutor and the student. The student will determine the tasks to be designed by the tutor. The tutor's responsibility, then, is to ferret out the materials from the Center. The materials selected will be restricted to the needs of the student. This will often require courage and determination on the part of you, the tutor. The more critical your skills become, the more able you will be in fulfilling the noble task you have set for yourself. If in some small way this Guide has helped you focus on the important relationship of material selection to the tutoring act, it will have fulfilled its objective. Now, it is up to you. GOOD LUCK.